Hospitals & Institutions
Subcommittee Minutes
November 2, 2026

Call to Order by Stephen P. @ 7:00pm

Moment of Silence: Who WE Serve

- **Reading of the 12 Traditions:** Read by **Heath M.**
- **Reading of the 12 Concepts:** Read by **Ralph**

Members in Attendance (16): Amanda S., Campbell N., Cat Bell, Connie B, Danny M., Heath M., Jamel E., Kim S, Mike H., Murphy P., Peyton C., Ralph F., Randy D., Shirley J., Stephen P., Steve H.

Members made Inactive (3): Kenneth M., Norman C., Sam N.

New Attendees (0): **Welcome!**

Motion to approve previous month's minutes by Danny M., 2nd by Steve H. and Randy D.
In Favor (14); Opposed (0); Abstains (0); **Motion Passes**

Trusted Servant Reports

- **Chair** (Stephen P. - *Verbal*) *Hi Family, I have nothing new to report. Thanks to Randy D, and Cat Bell for getting the computer up and running. We are on Zoom now. We do need to talk about the Zoom account. ILS, Stephen P. H&I Chair*
  - *Randy D: Did you make any contact with the new contact at NRADC?*
  - *Stephen P: No, I did not. It is the NRADC Panel Coordinator's responsibility*

- **Vice-Chair** (Peyton C.. - *Written*) *Good evening, family. I hope everyone is well and had a good month. I apologize for my in-person attendance lacking and plan to get back on track with that. My report is as follows: On October 13, Steve H. and I took a meeting into the JDC. It was a great meeting with six individuals. I apologize as Wednesday, the 28th of October, I was not able to fulfill my commitment to the NRADC and hope to schedule and plan more accordingly going forward. This concludes my report for this month. As always, thank you for allowing me to serve. ILS Peyton C.* ***Also, a correction to my report for last month, I mentioned October dates when it should have been September***

- **Secretary** (Cat Bell – *Verbal*) *Hello family. Thank you for trusting me to serve as H&I secretary once again. I am happy to be here and to be of service. Kim & I did go to the NRADC on Wednesday, 10/21 but were told we were not on the schedule. We ask the panel coordinator to contact the new director to find out what we need to do. I did create a Gmail account for H&I which was required to login to the Chromebook. The email address is: shevanahandi@gmail.com. I was also able to move all historical material from my personal Google Drive to this new email address Google Drive. You can access this information using this link H&I Google Drive. Thank you for letting me serve. Cat Bell*

- **Literature Coordinator** (Kim S.. – *Written) Hey Family-I was available to keep my commitment for the Women's Corrections, but the guard was not aware of the meeting. Cat & I didn't push & left with her plan to report the event to the NRADC Coordinator. I did not attend the JDC last month as another member could not attend with me. The JDC still needs the IPs & I will get them them to the next attendees before the next meeting. There were no other requests for literature. Thank you for letting me service, Kim S.*

- **NRADC Panel Coordinator** (Steve H. - *Written*) *Hey family, On 10/14, no one was scheduled to go into the NRADC. On 10/21, Kim S., & Cat Bell went to community corrections. Upon arrival they were told that no one was scheduled to go in and to go to the main jail. No meeting was taken. On 10/28, Peyton C & Dany M. were scheduled to take in a meeting. However, one person was unable to make it. So, no meeting was taken in. I showed up for my commitment to JDC. I have not reached out to Jessica Mohr but will in the next week. In Loving Service, Steve H.* ***We need meeting lists***

- **JDC Panel Coordinator** (Murphy P.. – *Written) Hello H&I, I fulfilled my commitments to the BHU on the 8th and the 22nd. On the 13th of October, Steve H. & Peyton C. took a meeting into the Juvenile Detention Center. On the 27th, we could not take a meeting in because on member had to cancel and we couldn't find a replacement. ILS, Murphy P.*

- **BHU Panel Coordinator** (Mike H.. – *Written*) *Hi Family, 10/8, Murphy and Heath had (2) active participants. Went well, good meeting. 10/15, Campbell & Jamel had (5) participants. Involved and a good meeting. 10/22, Murphy & Conne had (3) active participants. Good meeting. 10/29, Steve & Stephen were unable to take a meeting in on this Thursday. I must stress that if you make a commitment that you do not have prior engagements. Thank you for allowing me to serve. Michael Horne*

- **RSWDC Panel Coordinator** (N/A)
- **WATTS Panel Coordinator** (Randy D.. – *Written) I did not have any commitments for the month of October. The WATTS (Winchester Area Temporary Transitional Shelter) schedule has been confirmed for calendar year 2026-2027. The meetings rotate around churches from November – March. We go to the churches on Friday at 8pm and stay until 9pm to facilitate a meeting with the residents that are there. We make an announcement at 8pm inviting any resident that wants to attend our NA meeting. No one there is obligated to come to our meeting. We sometimes get people and sometimes we do not get anyone. We go in pairs of 2 as recommended from our H&I guidelines. No one should go in by themselves. My number is 540-327-3335 if someone does not show up. Please call me. All of our literature and format will be at the church. The contact number for WATTS is 540-327-5431 in case of emergency. We are scheduled up to November 20, 2026. I just need to schedule for November 27th 2026., the meeting will be in Strasburg United Methodist Church 114 W. Washington Street Strasburg VA. On December 4, 2026, the meeting will be at Stonewall Ruritan Building (fairgrounds) 136 Ruritan Way Clearbrook VA. I have a list of volunteers. I want to add other people. Some members are not eligible due to our attendance policy. I will send out reminders on Thursdays. Thanks for your service, Randy D. WATTS Panel Coordinator.*

NA H&I Handbook Review

- Read paragraph under **H&I in Psychiatric Hospitals: Forensic Units** on page 44, paragraph 3

Open Forum (10 minutes)

- Heath: Asked about WATTS on 12/3 – that will be at the Clearbrook Fairgrounds
- Randy D: At the August Handbook Study, we reviewed the smaller version of the H&I Basics. We are now reviewing the new and larger copy.
- Stephen P: Elections are coming up in January. I will not be taking a position next year. Be thinking about nominations.
- Steve H: Does anyone besides Heath have an application to be oriented at the Jail.
    i. Connie B: has one to complete; it needs to be notarized and bring it back so we can write a letter of recommendation
    ii. Murphy when is the orientation for the jail?
        1. Steve: Not sure
        2. Peyton: They did one orientation and they said they would offer another. JDC orientation is once a year.
- Kim – are we going to reach out to Community Corrections and JDC about not being able to take in a meeting?
    i. Steve H: I am going to try my best to get in touch with the new coordinator
    ii. Mike H: Is Erin still at the JDC? She may be able to help.
    iii. Murphy: I've only been in contact with Pedro and Susie
    iv. Danny M: We've been through this same thing several times with different coordinators. We have no control over not being able to get in contact with certain coordinators. That's all we can do.

- **Old Business**
    - Cat Bell will email applications to Shirley, Amanda and Connie: JDC and NRADC. Also, email an NRADC application to Campbell.
    - Randy D went through list of people who can go to WATTS

- **Elections**
    - No open positions as of now. All positions will be available for nominations in January.

- **New Business**
    - Randy D. reviewed the WATTS format; The meetings begin this Friday, 11/6
    - The H&I zoom account is currently linked to Stephen P's personal email account. We currently pay $23.90/mo for the Zoom business plan. At ASC, we will request they pay for the entire year and link it to the H&I email address: handi@shevana.org
    - We have $70 cash left over from Learning Day. We will pay our rent with this money.

- **Facility Scheduling**

  BHU *(Meets every Thursday @ 5:45pm)* ***Phone Number to Call Upon Arrival: 540-536-8140***

  - 11/5: Connie B. & Heath M.
  - 11/12: Jamel E. & Murphy P.
  - 11/19: Murphy P. & Randy D.
  - 11/26: **No meeting due to Thanksgiving Day holiday**
  - 12/3: Steve H. & Murphy P.

  JDC *(Meets 2nd & 4th Tuesday (Possibly every Tuesday) @ 6:30pm)*

  - 11/10: Kim S. & Peyton C.
  - 11/24: Steve H. & Danny M.

  NRADC *(Men meet 2nd & 4th Wed; Women meet 3rd Wed)*
  - 11/11: Randy D. & Peyton C.
  - 11/18: Kim S. & Cat Bell
  - 11/25: Danny M. & Steve H.

  WATTS *(Every Friday @ 8pm)*
  - 11/6: Randy D. & Heath M. @ Stephens City UMC, 5291 Main St, Stephens City
  - 11/13: Connie B. & Shirley J. @ Market Street UMC, 131 S. Cameron St, Winchester
  - 11/20: Randy D. & Campbell N. @ Fairview Church, 1132 Double Church Rd, Stephens City
  - 11/27: Kim S. & Shirley J. @ Strasburg UMC, 114 W. Washington St, Strasburg
  - 12/4: Danny M. & Heath M. @ Stonewall Ruritan Club, 136 Ruritan Way (Fairgrounds), Clearbrook

  NOTE: *If you have contact with someone while they are incarcerated or sponsor that person, you cannot take a meeting into that facility while they are there*

- **Announcements** by Cat Bell (See www.shevana.org for more information)
  - 11/3 Sam N. celebrates 3y @ Recovery & Beyond (Capon Bridge)
  - 11/3 Becky S. celebrates 2y @ Eyes To The Sky
  - 11/5 Cat Bell celebrates 5y @ New Chance
  - 11/10 Shirley J. celebrates 3y @ Eyes To The Sky
  - 11/16 Christina F. celebrates 2y @ New Freedom
  - 11/21 Connie B. celebrates 1y @ Fire, Faith & Fellowship
  - 11/28 Campbell N. celebrates 1y @ Fire, Faith & Fellowship
  - 11/29 Steve H. celebrates 5y @ NOANDA
  - 12/5 Danielle O. celebrates 2y @ Fire, Faith & Fellowship

- *The next **H&I Hybrid Subcommittee Meeting** will be held on Monday, December 7, 2026, at 7pm*
  - *In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601*
  - *Zoom ID: 747 6277 3711 Passcode: Recovery*

- *The next **H&I <u>Hybrid</u> Handbook Study** will be held on Monday, December 7, 2026, at 6pm*
  - *In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601*
  - *Zoom ID: 747 6277 3711 Passcode: Recovery*

- **Motion to Close** by everyone
  In Favor (16); Opposed (0); Abstains (0); **Motion Passes**

Meeting was closed with the Serenity Prayer