



Hospitals & Institutions
Subcommittee Minutes
September 7, 2026

Call to Order by Stephen P. @ 7:06 pm

Moment of Silence: Who WE Serve

- 📺 Reading of the 12 Traditions: Read by Steve H
- 📺 Reading of the 12 Concepts: Read by Stephen P

Members in Attendance (13): Kim S, Amber R, Amanda S, Shirley J, Jamel E, Heath M, Mike H, Derek B, Ralph F, Murphy P, Steve H, Stephen P, Cat Bell

Members made Inactive (1): Kurtz

New Attendees (2): Heath M & Derek B **Welcome!**

Motion to approve previous month's minutes by Mike H, 2nd by Steve H In
Favor (13); Opposed (0); Abstains (0); **Motion Passes**

Trusted Servant Reports

- 📺 Chair (Stephen P. - Written) Good evening Family all is well. It's been a busy month for me. We are on schedule for Saturday the 12th with the learning day. Nothing else new to report. Love you all and thank you for allowing me to be in service. Stephen P
- 📺 Vice-Chair (Peyton C. - Absent) No Report
- 📺 Secretary (Amber R. – Written) Hi Family, I was able to uphold my commitments at the BHU this month on 8/13 and 9/3. I printed more applications for JDC and NRADC and made up a rough draft of a program for our upcoming learning day. Thank you for allowing me to be of service. Amber R
- 📺 Literature Coordinator (Kim S. – Written) Hi Family, This past month I kept my meeting commitments to the JDC & Women's Community Corrections. The bin w/ IPs & books was in the cabinet at Community Corrections! 😊 The facility needs updated meeting lists & I have inquired about getting more from the Shevana Literature Chair. I turned in the order & learned that the total cost, to include the updated IP & H&I Basics, is \$110. I expect to receive that material later this month. I have more literature, now stamped & w/ staples removed, to bring into the JDC to complete what was missing from their literature bin. As always, please text, call or email with any literature needs. Thank you for allowing me to serve, Kim S
- 📺 Cat B: meeting lists come from public relations so I gave her Wendy's information. I have the literature order that has not been paid for. I will bring it to area. It is \$110 like Kim said.

- 📺 Steve H: Did we get the H&I basics just for us or to take to facilities?

🎬 Kim S: we got them for us

🎬 NRADC Panel Coordinator (Steve H. - Written) Hey Family, On 8/12 Steve H & Stephen P were scheduled to go into FRADC and no one signed up. 8/19 Cat Bell and Ki S attended community corrections. They were able to bring in a meeting and they found our NA literature box. On 8/26 Mike H and Danny M were scheduled to bring in a meeting, however only one showed up so no meeting was brought in. I attended JDC on 8/25. It was a good meeting with 7 in attendance. I also attended BHU on 8/20. We also had a good meeting. I also will be attending the H&I learning day. Did not get a reply from officer schneider. He told our chair who told me he would reach out. No word. In loving service, Steve H

🎬 JDC Panel Coordinator (Murphy P. – Written) Hello H&I, I fulfilled my commitments to the BHU on August 13th and September 3rd. On August 11th Kim S & Peyton C took a meeting into the JDC. They had 4 males in attendance and a good meeting. On August 25th Steve H and Danny M took a meeting into the JDC. They had 6 attendees and a great meeting. I still haven't heard back about my fingerprints but emailed Pedro to check on the status. Love, Murphy

🎬 BHU Panel Coordinator (Mike H. – Written) August :This is the upcoming schedule for meetings at the BHU.

8/6 Jamel & Conney had 3 attendees present and engaged. Great meeting.

8/13 Murphy & Amber had 8 participants. Great meeting.

8/20 Steve & Stephen had 5 in attendance and a very good meeting.

8/27 Randy and Peyton went in and had 7 active participants.

9/3 Murphy & Amber had 4 people... Good meeting.

🎬 RSWDC Panel Coordinator (N/A)

🎬 WATTS Panel Coordinator (Randy D. – Written) Hello H&I Family, I am happy to report that on August 27, 2026, Peyton JR and I carried the meeting into the Behavioral Health Unit with 8 residents in attendance. The meeting was very good with much participation. They thanked us several times for bringing the message. Even some staff said it too. I did not have any other commitments for the month. I did not attend the PR subcommittee on August 24, 2026. I sent out a reminder to some folks. I will get the schedule for November's WATTS program hopefully before the next meeting. In loving Service, Randy D

NA H&I Handbook Review

🎬 Read paragraph under H&I in psychiatric hospitals and forensic units on page 43, Psychiatric Hospitals

Open Forum (10 minutes)

🎬 Jamel E: is it HBO or BHU?

🎬 Mike H: BHU. Behavioral Health Unit

🎬 Ralph F: Do we have a grill for Saturday?

🎬 Stephen P: if we do not have a grill we have gas inside

🎬 Steve H: How are we looking for learning day?

🎬 Stepehn P: We have everything we need, we have an agenda. Did you all reach out to your point of contacts to see if they wanted to come?

🎬 Steve H: last time we had learning day we had posters and skits, if they are in storage who is going to get those

🎬 Heath M: I have a pickup truck. I can help

🎬 Cat B: literature used to have a storage unit key, I think special events has one

🎬 Heath M: I have a special events key

🎬 Stephen P: All we need are posters. When you have time we can get them

🎬 Heath M: I have time tomorrow.

🎬 Stephen P: I put it out there but am putting it out again. We have to think of people we want in positions for elections this coming January. Next time you come try to bring a newcomer. We need more people.

🎬 Amber R: Just a suggestion for people going to meetings this week, share about the learning day and make it sound exciting.

🎬 Mike H: if we share how we are sharing a life saving message people will catch on

🎬 Stephen P: if you all want to bring food please bring some.

🎬 Shirley: I can put in an order for chicken

🎬 Jamel: Do we have enough money for what we need?

🎬 Stephen: we can still take more donations

🎬 Old Business

🎬 NRADC/CC

🎬 Steve H: its not our fault they are short staffed

🎬 Mike H: our viewpoint has to be that we did our part

🎬 Stephen P: I think what happened at the beginning of this year is too many people bombarding him

🎬 Mike H: their computer will not accept outside emails

🎬 Steve H: administrative lockdown months in a row is not our fault

🎬 Elections

🎬 None

🎬 New Business

🎬 Learning Day

🎬 Stephen P: Kim do you have extra literature you can bring for us to hand out

🎬 Kim S: yes

🎬 Stephen P: ok so we have costco run friday night, people working on skit, agenda

🎬 Amber R: I will send out program with the details we discussed

🎬 Ralph F: What is the weather for Saturday?

🎬 Cat B: its going to be beautiful

🎬 Kim S: The time commitments that the positions take is something that we can discuss

🎬 Group discussed details for an agenda and voted to approve agenda

Motion to approve by Mike H 2nd by Shirley J. In Favor (13); Opposed (0); Abstains (0); **Motion Passes**

🎬 Jamel E donated \$100 bringing our budget for learning day to \$300

Plan for Learning Day

Getting posters and skit from storage unit tomorrow

Friday at 5pm Costco shopping trip

Shirley getting chicken from Martins

Meet at the church at 10am Saturday to set up

Agenda will be sent to everyone with speakers listed

🎬 We have to pay Cat Bell \$110 for literature for H&I basics

🎬 Announcements (See www.shevana.org for more information)

🎬 9/17 Danny M 16y @ New Chance

🎬 9/8 Adrian 3y @ Eyes to the Sky

🎬 9/29 Derek B 1y @ Eyes to the Sky

🎬 9/12 H&I Learning Day 11am at 131 S Cameron St, Winchester

🎬 Facility Scheduling

BHU (Meets every Thursday @ 5:45pm) Phone Number to Call Upon Arrival: 540-536-8140

- 🎬 9/10: ?
- 🎬 9/17: Murphy P & Jamel E
- 🎬 9/24: Steve H & Amber R
- 🎬 10/1: Murphy P & Jamel E

JDC (Meets 2nd & 4th Tuesday (Possibly every Tuesday) @ 6:30pm)

- 🎬 9/8: ?
- 🎬 9/22: Steve H & Kim S

NRADC (Men meet 2nd & 4th Wed; Women meet 3rd Wed)

- 🎬 9/9: Mike H & Steve H
- 🎬 9/16: Kim S & Cat Bell
- 🎬 9/23: Danny M & ?

WATTS (Every Friday @ 8pm) Will resume in November

NOTE: If you have contact with someone while they are incarcerated or sponsor that person, you cannot take a meeting into that facility while they are there

- 🎬 The next H&I Hybrid Subcommittee Meeting will be held on Monday, October 5, 2026, at 7pm 🎬
In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601 🎬
Zoom ID: 747 6277 3711 Passcode: Recovery

- 🎬 The next H&I Hybrid Handbook Study will be held on Monday, October 5, 2026, at 6pm 🎬 In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601 🎬
Zoom ID: 747 6277 3711 Passcode: Recovery
🎬 H&I Basics

- 🎬 Motion to Close by Mike H 2nd by Everyone
In Favor (13); Opposed (0); Abstains (0); **Motion Passes**
Meeting was closed with the Serenity Prayer