



SheVANA ASC Minutes July 2026

Meeting opened by Meredith S-C @ 6:30 pm with a moment of silence followed by the Serenity Prayer.

The Twelve Traditions were read by Stephen P.

The 12 Concepts for NA Service were read by Danny M.

The SheVANA Purpose was read by Bailey.

First ROLL CALL		
Group Name	Representative	Status
Come Alive		INACTIVE
Experience Strength & Hope	Barbara	
Eyes To the Sky		
Finding a New Way to Live		INACTIVE
Fire, Faith and Fellowship		
Last Connection	Mercedes	
Midday NA	Heath	
NA at Millcreek		INACTIVE
Never Alone	Amy	
New Chance	Heather	
New Freedom	Melissa	
N.O.A.N.D.A.	Steve	
Recovery and Beyond		INACTIVE
Renegade	Amy	
Save Uranus	Ken D	
Solution Seekers	Bailey	
Welcome Home in Recovery	Wendy	
Women Warriors Wednesdays		

Quorum met for the first roll call with 11 groups present. 4 home groups are inactive.

Motion to approve June minutes made by Wendy, seconded by Heather.

1 – abstentions

11– yes

0– no

REPORTS:

- **Chair: Meredith S-C** – Present, no report
- **Vice Chair: David T.** – Present, read the following report

Addict named David-

Last month I attended Outreach sub- committee and was able to attend group conscience of 3 groups- mid-day , Noanda and Solution Seekers. I plan to attend Outreach sub-committee again in July and will work with Danny M and other members of that sub-committee to plan for more attendance at other groups.

ILS,
David T

- **Secretary: Liz C.** – Present, no report
- **RCM: Chris M.** – Present, read the following report

Hello,
I attended the RSC on June 20th 2026
Region is \$1600 under prudent reserve.
Open positions are HNI chair, public relations, and speaker jam chair.
Regional delegates attend the world service conference there is some cool stuff on the delegates page under creative members on car-na.org
Vrcc is changing its name to central Atlantic convention corporation.

Motion 238-2 goes back to groups again.
Motion 239-1 goes to groups

Anthony from tidewater nominated himself to serve as vice chair.

New business we discussed locations in quadrant 3 for the October 2 day.

Thank you
Chris M

Next RSC will be August 15th no location yet.
Next subcommittee meetings will be on July 18th and September 19th via zoom

- **RCM Alt: - Julian L.** – Absent,
- **VRCC: Bailey R** – Present, read the following report

Hi Everyone! I don't have much to report. I will be attending the meeting this Sunday in person. A motion is being brought to the table to officially change the name of the convention. The name of the corporation was voted in favor of changing at the last meeting.

In loving service, Bailey R.

- **VRCC Alt: Paul C** – Absent,
- **H & I Chair: Stephen P.** – Present, read the following report

Hey Fam, All is well with H&I! Sorry for my absence last month. We are still on target for the Learning Day. Date is set for 8/15/2026 at 11am at market Street United Methodist Church. We are H&I. Couple reimbursements submitted tonight for previous business. Thank you for allowing us to be of Service!
Love you! Stephen P.

- **Newsletter: OPEN**
- **Outreach: Danny M.** – Present, read the following report

Hi family, outreach met on 6-15-2026 as planned, we had 5 members present and discussed our plan to meet or go to as many homegroups as possible and discuss with those groups issues at hand and get as much feedback as possible, as of this point I know of 5 said groups that have been attended, there were a couple that we tried to attend and they didn't have a group conscious that week because of various reasons so we will try again next month, so far things are going well and feedback has been positive and reception has been welcome. We will continue our goals and report back next month. Our next subcommittee meeting will be July 20th at 6pm 809 north Loudoun
ILS, Danny M

- **Parliamentarian: Heather R.** – Present, read the following report

Guidelines are up to date w the help of our pr chair and Treasurer clerical errors found have been corrected. Public Relations has them to upload to website.

Called to order 6pm at Canvas Community Church.
Welcome to the Shevana Parliamentarian meeting. My name is Heather and I am a addict. Let's begin with a moment of silence followed by the Serenity Prayer.

The purpose of this meeting called by ASC is to review, develop, and recommend policies that support our service structure and help us carry the message of recovery. We conduct our business according to NA's Twelve Traditions, Twelve Concepts, and the guidance of our area/region.

Role call: 4

Randy

Wendy

Heather

Danny

Agenda

To review motion number 06-02-06 that was sent to this committee for review.

ARTICLE VII: REMOVAL OF A TRUSTED SERVANT

Any elected or appointed ASC Trusted Servant may be removed from their position for non-compliance, absences, or non-fulfillment of duties upon a two thirds (2/3) vote.

7.1 NON-COMPLIANCE

Non-compliance includes but is not limited to:

- Loss of abstinence
- Non-fulfillment of duties as outlined in the SheVANA Policy Guidelines, which include

the policies of each standing sub-committee. 14

7.2 ABSENCE

Absence at two (2) consecutive ASC meetings could constitute non-fulfillment of duties. A letter from

ASC (See Addendum B) will be sent by the Vice Chair or Secretary within five (5) days of the second

missed ASC. This letter will state that the trusted servant MUST be present at the following ASC

Meeting or their position will be considered vacated.

7.3 NON-FULFILLMENT OF DUTIES

Any person may raise the issue of non-performance of duties of any elected official. This will prompt

an open forum review by the ASC where the issue can be discussed. If the issue is not resolved during

Open Forum, a motion for remedy can be submitted and presented under New Business.

7.4 LOSS OF ABSTINENCE

In the case of a loss of abstinence the affected ASC position shall be declared vacant.

All agreed in the new wording to say: a motion will be presented under old business as a structure motion since it does not change what we do.

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Heather Rollins

- **Public Relations: Wendy D.** – Present, read the attached report
- **Special Events: Mercedes T** – Present, read the following report

Hello family!

At our meeting on 6/14 we voted on change to meeting time: Consensus to change subcommittee meeting time to the second Sunday of the month at 3:15 pm to better accommodate subcommittee members. Due to the change of date of the subcommittee meeting, SE has had 2 subcommittee meetings since area service last met: June 14 and July 12.

We discussed the game night we had on June 6. The game night was semi successful. Unfortunately, there wasn't a large turn out, but the few people that did come appreciated it and enjoyed themselves. There were no donations collected and the planned raffle didn't happen due to the lack of attendance and donations. All foods and drinks were donated by members, so our only loss as a committee is the cost of rent for the facility.

We discussed the picnic to be held on Saturday August 22 at Jim Barnett park. This event will be potluck but hot dogs, hamburgers, condiments, soda and water will be provided.

We also discussed ideas for other possible upcoming events, including a hike in September and dance in October.

We discussed having Thanksgiving and Christmas marathon meetings. More info to be provided after Norman secures location.

At the time of receiving the statement, the balance was \$859.75. We discussed donating \$200 to the area and consensus was mixed. There were concerns that we are currently under our present reserve and concerns about being able to cover our upcoming events, most importantly the picnic. A motion to vote was not made, and we decided to re-visit this idea after the picnic.

The next subcommittee meeting will meet Sunday August 9 at 3:15.

In loving service,
Mercedes T

- **Literature Chair: Cat Bell** – Present and read the attached report

QUESTIONS ON REPORTS:

This is for Mercedes. Did you say the next meeting was in June? Yes, I did not mean that. I meant August.

If we did the online, it seems a person's name would need to be on it. Would that be transferrable? PR would create a user account and it can be transferred. Do we see enough of a savings to step away from what we are doing now? No, I do not. The rates with Commercial Press have not been raised in the duration of our using them.

Does the online printing service fold the lists? Yes.

Who is changing their name to a corporation? CAR-NA

If we use other vendors, is there extra work added to PR duties? No, I don't think so.

With commercial press, they send a proof and I approve. With the online, we will have to send in the PDF.

What is PR recommendation? Stay with Commercial Press, they have been loyal and

have great customer service and not too much more expensive.

NON-STANDING BUDGET REQUESTS: None

OPEN FORUM:

Heather read the concept of the month.

I understand each committee has their own rules and guidelines. I would like to address Special Events. We increased the prudent reserve because there were going to big events. There are events and there is no food. I am just confused as to why the prudent reserve is so high but they are asking for donations and everything is pot luck. What is the money for?

Did anyone have any feedback on outreach's participation in groups' group consciences?

I was able to attend 3 and the feedback was good. People were aware of what is going on in the area with the fund flow and all of that. I read what was put together last month to explain the issues that are going on with the fund. Great feedback, people had questions on the QR code and how we can get more money into the area. One group had a discussion about lowering the prudent reserve and it was lower right then to help get money to the area. The message is be frugal with our funds so we can send it on down the road.

I would like to that the Outreach committee for living in the solution and getting this message out to the groups.

Experience, Strength and Hope has a group conscience 8/8 and would love to have Outreach there to help with the discussion. One concern with the QR code is that it goes straight to the area and not to the group.

When I donate, I donate freely.

I don't disagree with the Special Events concern with the prudent reserve. I will take the concerns back to the group. I wasn't aware that people expected there to be food at special events. In my experience the events I have been to have been potluck. Potluck is in the spirit of community.

What can the area do for the groups and what can the groups do for the area. Events such as the talent show, camping, going to different meetings together. Not a lot of negatives. We wanted to make more group consciences but we did not have the people to make some of the times, but we will be getting to more meetings.

Bailey was here last month.

On the QR code thing, questions and feedback I got. How does this work? Are there fees? Some people are excited because they do not carry cash, but are still wondering how it works.

Where does the QR code fit in our guidelines? But right now there is nothing in our guidelines about this. The QR is an administrative item that is just about how we take in money. If this motion passes will the body address the question of whether this needs to be in our guidelines.

The motion on the QR codes was sent back to homegroups last month. We are voting on it tonight. Information is given in the treasurer's report about the QR options.

In the region, our bank account had a QR code. That is how this all came about.
Do we have to download an app? Not on all of them.

*******10 MINUTE BREAK*******

Meredith S-C called the meeting back to order at 7:44 with a moment of silence and the Serenity Prayer.

Second ROLL CALL		
Group Name	Representative	Status
Come Alive		INACTIVE
Experience Strength & Hope	Barbara	
Eyes To the Sky		
Finding a New Way to Live		INACTIVE
Fire, Faith and Fellowship	Chef john	
Last Connection	Mercedes	
Midday NA	Heath	
NA at Millcreek		INACTIVE
Never Alone	Amy	
New Chance	Heather	
New Freedom	Melissa	
N.O.A.N.D.A.	Steve	
Recovery and Beyond		INACTIVE
Renegade	Amy	
Save Uranus	Kenny	
Solution Seekers	Bailey	
Welcome Home in Recovery	Wendy	
Women Warriors Wednesday		

Quorum met for the second roll call with 12 groups present
Wendy read the announcements.

• **ANNOUNCEMENTS**

- Camp Jam – 9/18 – 9/20 Hosted by Gateway to Freedom Area at Camp Minco, Mineral County, WV – info at CAR-NA.org
- BRANA Camp Out Event – 7/17-7/19, Mt. Salon, VA – info at Branacampout.org
- Karla S -1 year – 7/25 – Fire, Faith and Fellowship
- Michelle M – 14 years – 7/14 – Solution Seekers
- Kevin I – 10 years – 7/17 – Renegade
- Amanda S – 3 years - 7/21 – Eyes to the Sky
- Heath M – 2 years – 8/9 – Mid-Day NA
- Meghan G – 12 years- 8/4 – Solution Seekers
- Kevin M – 39 years – 8/4 – Solution Seekers
- Chris M – 12 years – 8/12 – Last Connection

- Jamel – 1 year – 8/9 – NOANDA
- Jamel – 1 year – 8/15 – Fire, Faith and Fellowship
- Jess – 2 years – 8/22 – Fire, Faith and Fellowship
- Christina H – 14 years – Fire, Faith and Fellowship
- Sarah H – 1 year – 7/24 – Renegade
- Learning Day – 8/15 – USMC – 11 am - ?
- Almost Heaven Area Convention – 7/31-8/2 – Holiday Inn, Martinsburg, WV
- SHEVANA Picnic – 8/22 – Jim Barnett Park – Rotary Pavillion – 12pm – 5 pm

• **PLANNED SUBCOMMITTEE MEETINGS:**

- PR Subcommittee meeting is, 7/27, 7-830pm – - Wellhouse Ministry – 5488 Main Street, Stephens City
- Special Events subcommittee meetings – 2nd Sunday of the month at 3:15 at Edgehill –
- H&I Subcommittee – 1st Monday of every month at the Adams Nelson building – 303 Loudoun, Winchester, VA
- Literature subcommittee – Every Saturday after area – 1:30 pm at Edgehill
- Outreach Subcommittee –at 7/20, 6 pm – 809 N. Loudoun St.

• **OLD BUSINESS:**

1. Area Nominations/Elections:

2. Area Motions:

06-01-26

Motion Maker: Heather

Seconded by: Chef John

Motion: To create a virtual option for area donations to electronically donate money with a QR code for Shevana area.

Intent: To be inclusive. Many people do not carry cash and people do not have time to stop and get cash.

Is it going to be universal? I think it should be universal?

I think zelle has a qr code and you do not need a zelle account to use it.

Can we put the zelle on a QR code.

I just wanted to see if we can do the research before we bring this back to groups. Maybe the trusted servant can figure out the best option.

This is up to the group, correct? Yes

Cash can still be donated, correct? Yes.

How will we have accountability?

If this area has QR can anyone donate at any time? Yes. It is for everyone and anyone at any time.

It will go straight to our bank.

Will it make your work as a treasurer even harder? I don't think so, but if no one puts notes then we will not know which group it comes from. Each transaction will be separate.

Pro:

It makes it all inclusive

Open the opportunity for groups to donate even if they cannot make it to area

Con:

You cannot use cash app or venmo to pay to zelle – it has to be debit or credit card

It needs more research

3 - Abstentions

8- Yes

2 - No

Motion passes

3. Regional Motions: None

- **NEW BUSINESS**

- **REGIONAL MOTIONS:**

Motion 238-2

Motion maker: Mary – New Dominion

Second: Marla G – Gateway 2 Freedom

Motion: Under 6a Regional Delegate Duties

I propose we add a line for a timeline/deadline change from December to a 6-month minimum to notify all RCMs via @ regional as well as a letter or email that that year's April 2-day event will be held in their quadrant. This would mean October at the latest.

Intent: To ensure the RCMs have enough time to be able to let Region/RD team know if their area would like it held in their area.

Motion 239-1: by policy

seconded by Mark

To add to Section VIII, Additional Guidelines #11 - "Except on conference year" (i.e., car, cat strategic planning)

Intent: To allow delegate team to engage with areas of planning GSR Assembly.

Pro: gives discretion

- **NOMINTATIONS:**
Newsletter chair – Shirley

- **AREA MOTIONS:**

07-01-26

Motion Maker: Heather

Seconded by: Policy

Motion: To amend the following section of the guidelines:

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CHANGE TO:

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Intent: This does not change what we do or how we do it so this is a simple majority vote. The intent here is to bring clarity of the repeated wording.

Questions:

So the group still votes, this is just cleaning it up right? Yes.

This is just getting rid of what we don't need and simplifying it? Yes

Pros:

Simplification

Allowing trusted servants to do their job

Cons: None

0 - Abstentions

12 – yes

0 – no

Motion passes

07-02-26

Motion maker: Michelle M.

Seconded by: Wendy D.

Motion: To approve the treasurer to create a square account and QR code.

Intent: For the area to be able to receive electronic payments

That QR is just for the area, correct? No, it is going to the groups in case they want to donate at the homegroup. Encourage people to make notes if you want to make it known what homegroup you are donating from. This is just an option, not a requirement. This is only if the homegroup wants to have it.

How would the QR code be available? Treasurer was going to laminate a few and then send them to the groups. A member can take the code even if the group doesn't want to.

The fee? The fee comes off the donation.

Yes, the individual donations will go toward what the group is accounted.
We cannot put this on the meeting list or website because NA is fully self-supporting so we cannot run the risk of non-addicts donating.

Zelle and Square are different.

Why will it not be in the guidelines? In the treasurer's duties, the guidelines go over money taking and management and keeping receipts of the money taking.

We could do a contribute button on the website.

Pros: To open an avenue for all members to contribute to ASC
Money comes into the account immediately

Cons

You do not collect the entire dollar amount

0-Abstentions

10-Yes

0-No

Motion passes

- **TREASURERS REPORT Michelle M** – Present, read the following report
Hi Family,

Beginning balance \$ 755.69 plus donations given after June ASC \$589

Total Beginning Balance : \$1344.68

Auto Debits

Paper statement fee \$2.00

Storage Solutions \$108

Zoom \$24.99

Checks written

1046 Canvas Church \$50

1045 Adams Bejson \$25

1044 H&I Reimbursement \$87.60

Total Debits \$ 297.59

Donations: \$ 876.00

Ending Balance: \$ 1923.10

Under Prudent \$ 176.90

Information regarding virtual payment options

Square 2.2% fee point of sale system doesn't require a user to have an account to send money

PayPal Zettle 2.4% fee point of sale system doesn't require the user to have an account to send money

Both systems can have QR codes

ILS,

Michelle M

Questions:

Did storage solutions go down? No

- **NEXT ASC MEETING:** Next Area Service Meeting will be held on Monday, August 10, 2026 at 6:30 pm. at Canvas Community Church, 2333 Roosevelt Blvd. Winchester VA 22601

MOTION TO CLOSE – .Made by Steve. Danny seconded. Meredith S-C closed the meeting at 8:39

