



Hospitals & Institutions
Subcommittee Minutes
April 6, 2026

Call to Order by Stephen P. @ 7:00pm

Moment of Silence: Who WE Serve

- 🎬 Reading of the 12 Traditions: Read by Kenny M
- 🎬 Reading of the 12 Concepts: Read by Kayla W

Members in Attendance (17): Cat Bell, Amber R, Kenny M, Kayla W, Shirley J, Randy D, Campbell, Steve H, Amanda S, Mike H, Danny M, Stephen P, Peyton C, Murphy P, Rebecca S, Kim S, Jamel E

Members made Inactive (0): None

New Attendees (3): Kenny M, Rebecca S, Campbell**Welcome!**

Motion to approve previous month's minutes by Randy D, 2nd by Steve H In Favor (17); Opposed (0); Abstains (0); **Motion Passes**

Trusted Servant Reports

- 🎬 **Chair (Stephen P. - Written)** Good evening Family all is well with me. I upheld my commitments this month except as far as the jail we could not get in it was one administrative lockdown. I have not been able to get a hold of Officer Schneider yet I will be on top of this again this month. Welcome to any suggestions moving forward with NRADC. I have been in contact with Market Street United Methodist Church just waiting for their response for the learning day on June 13. Thank you for allowing me to be of service.

Sincerely yours, Stephen P

- 🎬 **Vice-Chair (Peyton C. - Written)** Good evening family, I hope everyone had a good month. My vice chair report is as follows. Regarding my commitments On March 5, Kayla W and I fulfilled our commitment with the BHU. We had a great meeting with about five participants amongst other residents. On March 6 Amber R and I fulfilled our commitment to Watts. Eventually towards the end of the meeting we had 1 participant. On March 10, Stephen P, Steve H and I fulfilled our commitment with the JDC. There were 6 residents and a strong interest from a Spanish speaking individual which we gave a Spanish basic text and direction towards further resources. Following that on March 11, Stephen P and I attempted to take a meeting into the NRADC. I ran late that evening and arrived at 7:04pm to be informed they were on lockdown. A meeting was not taken in. Thank you all for allowing me to serve and thank you all for your service! ILS Peyton C

- 🎬 **Secretary (Amber R. – Written)** Hi Family, I was able to fulfill my commitments this month at BHU and Watts. I will edit the guidelines with the changes we have made and will email them to everyone for review. Thank you for allowing me to be of service. Amber R

🎬 Literature Coordinator (Kim S. – Written) Hi Family-

It's finally spring! Thank you for being present & seeing me through another winter.

In March, I kept all but one commitment: not feeling well the night of the Community Corrections meeting. I was able to give Mike H, our BHU Coordinator, 10 (or all that I had) of each of the pamphlets we bring into facilities.

Tonight, I will give our Chair, Stephen P, an order form to replenish our stock & include any new literature needs you share with me here.

As always, Coordinators, please let me know what materials are low & I will see that you get them.

Thank you for letting me serve,

Kim S

🎬 NRADC Panel Coordinator (Steve H. - Written) Hey Family, On March 11 2026 Stephen P, Peyton C, and Steve H went to NRADC to bring a meeting. Upon arrival we were told the facility was on administrative lockdown so we did not bring a meeting. On March 18 2026 Cat Bell and Kim S were scheduled however one was not able to attend so no meeting was brought in. On March 25 2026 Randy D, Danny M, and Mike H went to NRADC and the facility was on lock down, no meeting was brought in. I had made another attempt to contact officer Shneider. Our email and response was not returned. I have been told that maybe we should make a motion for our meetings to be taken to community corrections. I would like to hear from people with prior experience to see how to pursue these changes if that's what we can all agree with. ILS Steve H

🎬 JDC Panel Coordinator (Murphy P. – Written) Hello H&I Family, I fulfilled my commitments to the BHU on March 12 and April 2. On March 10 Peyton C, Steve H, and Stephen P carried a meeting into the JDC. On March 24th Kim S and Randy D carried a meeting into the JDC. Love, Murphy

🎬 BHU Panel Coordinator (Mike H. – Written) Hey guys, another successful month. All meetings were fulfilled, and literature was restocked.

March 5th Kayla and Peyton 6 to 9 members that listened and at least 1 holdout became active.

March 12th Murphy and Amber had 8 or 9 people. Active group.

March 19th Will and Tara.. Will wasn't able to make it, so I took his spot. We had 3 clients and a great meeting.

March 26th Steve and Cat had 5 clients and definite interest. Informed me that literature was all but empty.

April 2nd Murphy and Amber had a small group but went well. Took in literature for me.

Thank you for allowing me to be of service. Sincerely, Mike H

🎬 RSWDC Panel Coordinator (N/A)

🎤 WATTS Panel Coordinator (Randy D. – Written)

I am happy to report that the month of March was a success in carrying the message to participants in the Watts program. On March 6 2026 Amber R and Peyton C carried the meeting to Watts with no one in attendance. On March 13 2026 Kim S and Randy D carried to Watts with one in attendance. On March 20 2026 Tara C and Danny M carried the meeting to Watts with 2 in attendance and finally for the last meeting of 2026, Mike H and Stephen P carried the meeting to Watts with 2 in attendance. Thanks to all our volunteers for the 2025-2026 season of the Watts meeting schedule. The meetings start in November and end in March.

I fulfilled my commitment to the JDC with Kim S on March 24 2026 with 6 residents in attendance (very active participation from the residents) and the NRADC on March 25 2026 with Mike H and Danny M with the facility being locked down.

I contacted the Handley library about changing our date from March 28 2026 to June 13th, and the answer was no. We can try another date.

In loving service Randy D, Watts panel coordinator.

NA H&I Handbook Review

🎤 Read paragraph under Do's and Don'ts for H&I work in correctional facilities on page 41, Facility Guidelines

Open Forum (10 minutes)

🎤 Mike H: with the trouble getting through to Schneider. You all got these invitations for the volunteer event, he will be there.

🎤 Randy D: when did the email come out

🎤 Mike H: 31st. I don't know if it is appropriate to approach him there

🎤 Stephen P: He made a mistake and put his personal cell on there

🎤 Kenny M: in that building they have programs pod and drug pod. You might ask Schneider if we could offer the program pod the opportunity to have a meeting

🎤 Kayla W: can i get a jail application

🎤 was given application as well as Shirley J and Amanda S

🎤 Jamel: wants to do BHU. I've been in that jail and if you bring the meetings earlier they may not get locked down.

🎤 Stephen P: We finished the guidelines. Our secretary is going to send them out so look them over.

We need a laptop and camera

🎤 Kayla W: you can order one on amazon chromebooks are cheap

🎤 Randy D: If we get that all our data and minutes would be here on one laptop

📺 Old Business

📺 Learning Day

📺 Randy D: We need a rough draft for learning day make an agenda

📺 Stephen P: Can we request that PR be here next month?

📺 Randy D: PR meets on the 4th Monday of the month so we can send her an email and ask her to come.

📺 Elections

📺 None

📺 New Business

📺 Laptop/camera

📺 Stephen P: What spending limit do you all want? We have \$175 to work with

📺 Campbell: found a chromebook refurbished on amazon for \$65

📺 Danny M: \$75 you can really get a nice chrome book

📺 Kayla W: What kind of camera do we need?

📺 Campbell: just a normal camera that can go into usb ports

📺 Stephen P: Do I have the body's permission to request the money and get it next month?

📺 Kayla W: \$100 limit?

📺 Campbell: that should be enough for refurbished chromebook and camera

📺 Randy D: Kim is going to send a literature list that may take up a lot of the money.

📺 Milke H: Let's price it out and then we will know next month. She is definitely getting low on literature.

📺 Stephen P: Did we do a literature inventory when positions changed?

📺 Danny M: yes

📺 Stephen laptop might be put on backburner for a month

📺 Community corrections instead of jail.

📺 Stephen P: Have predecessors gone there?

📺 Danny M: yes we went in there 15 years ago

📺 Stephen P: Are we established with community corrections? The women go in so we just need to get the men?

📺 Mike H: you are going to have to get in with Shneider

📺 Kim S came on zoom

📺 Randy D: How is your literature stockpile?

📺 Kim S: pretty good

📺 Stephen P: ok we are going to go spend some money

■ Mike H: Did we agree that we should do community corrections instead of NRADC?

■ Stephen P: put on hold until we hear from Schneider

■ Danny M: My question is to Randy and Mike. How often were we doing community corrections? 2 a month and jail 2 a month or what was the ratio there?

■ Randy D: 2 at jail and 2 at community corrections. that's when we ran into having 1 person going in by themselves. Now we have problems staying consistent with NRADC. If we can get in with community corrections we can cut off the jail or give 1 jail and 2 community corrections.

■ Danny M: why cant we do 1 and 1?

■ Kim S: My question about all of it is to the coordinators that are trying to get people to do this. Do we have enough people to do this? Cat and I are it for the women.

■ Stephen P: The issue with men is men getting into NRADC with so many lockdowns. We cannot get in to jail on consistent basis so we are thinking community corrections

■ Randy D: It is a cluster of how they want us to do a meeting. 7:00 45 minute meeting then another 45 minute for another pod and that has not worked out well. We are having issues at the jail.

■ Danny M: I would like to make a motion to do 1 NRADC and 1 community corrections because it's not taking away or adding. We can revisit it in 6 months if we want to add or subtract.

■ Stephen P: im with you guys since they tried to split into the 2 45 minute pods it hasn't been the same

■ Stephen P: Im very frustrated that i am not able to get in contact with scheider

■ Mike H: I've never had a problem reaching him. I think we need to put our foot in door in both places and open the door with cc

■ Kayla W: What are we trying to contact him for?

■ Stephen P: to find out why we are not getting in the jail regularly

■ Steve H: They are supposed to sign up but we come after shift change when nobody there knows what happened that day. When officer dill was there he would answer back, I have called Schneider and I know that is the desk he is at and my point is maybe they are short staffed. It might not even be us. It is frustrating not going in. I'm still not getting emails from them. Maybe I'm on a spam list. It's not that I haven't tried.

■ Mike H: the way that you are describing has always been that way. I don't think there is any discrimination. When I tried to email the guy he wasn't getting my email. Not until I went into his office and met face to face that we could set up and get email

■ Danny M: I just know throughout the years we've always had issues with the jail. Sometimes smooth sailing for a while and then issues getting in touch with them or getting in. I think we can't take it personally. It's not always about us. There is always change in that facility. The only thing we can control is what we do. We show up when we say we will and serve the best we can.

■ Stephen P: contract says 2 45 minute meetings can we say no we want an hour meeting?

■ Randy D: We can do whatever we want. We can tell them we want an hour or nothing but we are being taught to be loving and caring and try to work with them. Later on we went to a classroom and then to a coed meeting. As a coordinator for jail I know how to deal with them. We need to talk to him to find out if he can get in with cc. He already knows the problems we are having. They feel that the evening shift is dropping the ball.

■ Stephen P: I would like to try again with his personal cell number

■ Peyton C: They're trying to learn and adapt just like we do. There's a reason different inmates are in different pods. They said a year ago they wanted us to police the notepassing and we told them no and let it go, They are just trying to figure it out. I'm all for cornering him at this

volunteer event

🎬 Cat Bell: We have his personal cell now, why don't we call it and set up a meeting with him. Things change on a daily basis. NA meetings are probably not in their top 10. If we get on their approved email list. We don't know right now what they are thinking

🎬 Jamel: if its government you cant get through to them you have to go into office and put the email in the system

🎬 Peyton found a chromebook, camera, and splitter for 103.38

🎬 Everyone votes for Peyton to order

🎬 Facility Scheduling

BHU (Meets every Thursday @ 5:45pm) Phone Number to Call Upon Arrival: 540-536-8140

🎬 4/9: Murphy P & Stephen P

🎬 4/16: Kayla W & Amber R

🎬 4/23: Kayla W & Mike H

🎬 4/30: Steve H & Cat Bell

JDC (Meets 2nd & 4th Tuesday (Possibly every Tuesday) @ 6:30pm)

🎬 4/14: Kim S & Stephen P

🎬 4/21: Steve H & Peyton C

🎬 4/28: Danny M & Randy D

NRADC (Men meet 2nd & 4th Wed; Women meet 3rd Wed)

🎬 4/8: Randy D & Steve H

🎬 4/15: Cat Bell & Kim S

🎬 4/22: Peyton C & Danny M

WATTS (Every Friday @ 8pm)

🎬 Will resume in November

NOTE: If you have contact with someone while they are incarcerated or sponsor that person, you cannot take a meeting into that facility while they are there

🎬 Announcements (See www.shevana.org for more information)

🎬 4/18: GSR Assembly @ Otterbein UMC Martingsburg WV

10am-4pm

🎬 6/25-6/28: NA white water rafting trip

📺 The next H&I Hybrid Subcommittee Meeting will be held on Monday, May 4, 2026, at 7pm 📺 In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601 📺 Zoom ID: 747 6277 3711 Passcode: Recovery

📺 The next H&I Hybrid Handbook Study will be held on Monday, June 1, 2026, at 6pm 📺 In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601 📺 Zoom ID: 747 6277 3711 Passcode: Recovery

📺 Page 60 WSC H&I Committee 1995-1996 Internal Guidelines

📺 Area H&I Guidelines

📺 Review changes

📺 Motion to Close by Randy D ; 2nd by Everyone
In Favor (17); Opposed (0); Abstains (0); **Motion Passes**
Meeting was closed with the Serenity Prayer