



Hospitals & Institutions
Subcommittee Minutes
February 2, 2026

Call to Order by Stephen P. @ 7:00pm

Moment of Silence: Who WE Serve

- 🎬 Reading of the 12 Traditions: Read by Paul C.
- 🎬 Reading of the 12 Concepts: Read by Peyton C.

Members in Attendance (17): Amber R., Danny M., Drew G., Kayla W., Kim S., Kurtz, Mike H., Murphy P., Paul C., Peyton C., Randy D., Sherri H., Stephen P., Steve H., Tara C. Tori G., William M.

Members made Inactive (0): None

New Attendees (2): Drew G., Tori G. ****Welcome!****

Motion to approve previous month's minutes by Steve H., 2nd by Kim S. In Favor (17); Opposed (0); Abstains (0); **Motion Passes**

Trusted Servant Reports

- 🎬 Chair (Stephen P. - Written) Good evening Family hope everyone had a great beautiful month. My report is as follows. I received an email from the NRADC Steding. No programs were coming in due to the weather. I upheld my position at the juvenile detection center but I was late. I'm also excited for our learning day coming up in the near future. I'm happy we're getting through these guidelines and getting ready to have them out for everyone. Thank you for allowing me to be of service.

Sincerely yours, Stephen P

- 🎬 Vice-Chair (Peyton C. Incoming- Written) Good evening family, this is my first Vice Chair report for H&I. It's also my first vice chair position in service entirely. I'm looking forward to fulfilling this commitment to the best of my ability with help. I am grateful for the body allowing me to serve. Though my commitment with the JDC will be missed, I'm ready to learn and grow. Thanks for allowing me to serve. ILS.Peyton C
- 🎬 Secretary (Amber R. Incoming- Verbal) Hi Family, I am excited to take on this new position as secretary for the coming year. Thank you for allowing me to be of service. Amber R
- 🎬 Literature Coordinator (Danny M. Outgoing- Verbal) Hi Family, I was able to fill literature at area so we have enough for anyone that needs it. Amber gave me an order for the BHU but I cannot find it.

🎬 Amber R: It was basically 6-8 of all the pamphlets and we have no meeting lists

🎬 Danny M: Got it.

NRADC Panel Coordinator (Steve H. - Written) Hey Family, I was able to fulfill my commitment to the JDC and BHU this month. On 1/14 Peyton C. and Steve H. attended however no one was signed up so we did not have a meeting. On 1/21 Kim S and Cat Bell brought a meeting into community correction. On 1/28 Peyton C., Stephen P., and Steve H. brought a meeting into the NRADC. Programs were cancelled due to weather. On Monday February 9th at 9am we are planning to meet with officer Scheinder to talk to him about our meetings. It seems that we are bringing meetings and it is up to officers in charge. However if anyone has input for me to take on Wednesday please let me know. Thank you for allowing me to serve another term. In Loving Service, Steve H.

JDC Panel Coordinator (Peyton C. Outgoing– Written) Good evening family I hope all are well and had a good month despite the cold. My report is as follows for the month of January. On January 13 Steve H and Kim S took a great meeting with 5 Residents at the JDC. Following that on the 20th Stephen P, Tara C and Peyton C took another excellent meeting with 6 residents at the JDC. Also we were able to get a 3rd meeting with the residents on January 27th. The meeting was taken in by Randy D and Danny M with 5 residents present. Also following the spirit of rotation this is my final report for JDC. It has been an honor fulfilling this commitment this past year. And I look forward to watching Murphy grow in service with this commitment. I have passed along a copy of all 12 months of reports with scheduling for 2025 including this report for reference. I have also provided a list of all active and orientated volunteers phone and email for contacting and scheduling. An have let him know if he ever has questions or need assistance don't hesitate to reach out. I'm grateful to continue to carry the message in this facility when scheduled. Thank you to all volunteers for your service. And thank you for allowing me to serve. ILS Peyton C

(Murphy P. Incoming - Verbal) Hi Family, I don't really have a report other than Peyton was very helpful in getting me all of the contact information and preparing me for this position. Murphy P.

BHU Panel Coordinator (Amber R. Outgoing – Verbal) Hi Family, I was able to fulfill all of my commitments this month. We were able to take a meeting into the BHU all four weeks in January. On 1.8 Amber R. and Johnny C took a meeting in. On 1.15 Amber R. and Murphy P. took a meeting in. On 1.22 Stephen P. and Johnny C. took a meeting in. On 1. 29 Cat Bell and Steve H. took a meeting in. I have enjoyed being the BHU panel coordinator for the past year. ILS Amber R

(Mike H. Incoming - Verbal) Hey Guys, Thank you for allowing me to be of service again. Mike H

RSWDC Panel Coordinator (N/A)

WATTS Panel Coordinator

(Johnny C. – Outgoing Written) Hi everybody,

I'm sorry, I can't be there tonight due to a class I am taking.

WATTS Report January 2026:

Everybody fulfilled their scheduled commitments this month. Thank you for your service.

1/9 Johnny C and Amber R went to Braddock St. UMC - no clients attended

1/16 Johnny C and Peyton C scheduled to go to Stonewall Ruritan - WATTS manager Molly contacted me about 2 hours before the meeting to advise us to skip this week because they were having bingo at the same time

1/23 Johnny C and Kim M went to Clarke County Ruritan - the location was not able to provide a private meeting space for us, so we offered to talk and provide literature. One client spoke to us and picked up a meeting list.

1/30 Johnny C and Amber R went to New Life Christian - no clients attended

I appreciate the opportunity to serve as the panel coordinator.

I plan to be back to the meeting in April after this course is over.

ILS

Johnny

(Randy D. - Incoming Written) Hello H&I family, the transition from Johnny C was fantastic.

I have received all contact information, the 2025 - 2026 schedule for the WATTS meetings and locations. A list of approved volunteers that are in good standings with our guideline requirements and a spreadsheet for easy and accurate reporting.

Johnny has done an outstanding job to put this commitment together. H&I is awesome.

I sent out a text to our volunteers to fill the schedule for the month of February 2026.

On February 6, 2026; Randy D and Amber R will go to Christ Episcopal Church, 142 W. Boscawen Street Winchester Va.

On February 13, 2026; Kim M and Peyton Jr will go to First Presbyterian Church, 116 South Loudoun Street Winchester Va

On February 20, 2026; William M and Tara C will go to First Baptist Church, 205 W. Piccadilly Street Winchester Va.

On February 27, 2026, Amber R and Danny M will go to Bethel Lutheran Church, 2077 North Frederick Pike Winchester Va.

I talked with Handley Library and filled out a request for a conference room for March 28, 2026, H&I Learning Day. I sent out their rules and agreement. All we have to do to get the Auditorium is pay \$5.00 being that we are non profit

In loving service, Randy D Panel coordinator WATTS Program

NA H&I Handbook Review

🎬 Read paragraph under Do's and Don'ts for H&I work in correctional facilities on page 40, Do follow the guidance found in the WSC H&I Handbook

Open Forum (10 minutes)

🎬 Stephen P: Zoom seems to be working. Can you hear us on Zoom?

🎬 Zoomers: Yes

🎬 Danny M: Is the Zoom password on the website?

🎬 Paul C: Only in the minutes and on the flyer

🎬 William M & Tara C want to be added to Watts Volunteer List

🎬 Randy D: gave them the available dates for the coming month

🎬 Randy D: For the March 28th Learning Day I sent an email to PR to ask if that date is good for them. They have not met for 2 months. I have contacted Handley Library and almost have the ok to have the learning day there. The auditorium seats 100 people and costs \$5. They are waiting on us to pay \$5 to use the facility.

🎬 Kim S: Is that what you mean by almost approved, that we just need to send the \$5?

🎬 Randy D: we send \$5 and we are in!

🎬 Danny M: Can we have food there?

🎬 Randy D: They are ok with food. We brought pizza last time & drinks.

🎬 Stephen P: Here is the email the Library sent with do's and don'ts

🎬 Randy D: How long is the offer good for?

🎬 Stephen P: 10 days

🎬 Kim S: If we are still waiting to hear from PR do we want to pick a second date to offer them?

🎬 Danny M: When does PR meet?

🎬 Randy D: Third Monday of the month. I sent a text to PR and haven't heard back from most of them.

🎬 Stephen P: The 28th is good at Noanda. \$50 for Market St UMC, so two facilities are good for the 28th. We just need to get in touch with PR

🎬 Paul C: The green meeting lists are wrong. Multiple meetings have moved locations and one meeting is closed. If you hand these out hand-write edits on the meeting lists.

🎬 Old Business

🎬 Learning Day

🎬 Danny M: March 28th correct?

🎬 Randy D: I vote June

🎬 Stephen P: June 13th 11-4?

🎬 Linda A: Is PR chair Wendy involved?

- 🎬 Stephen P: We have included her but not heard back about the 28th, that's why we are moving the date.
- 🎬 Paul C: Bring someone new with you. Announcements and flyers are great, but physically bring people.
 - 🎬 Kurtz: Emphasizing there is no clean time requirement may help get more people
- 🎬 Stephen P: So June 13th 11-4. We just have to agree on a facility

🎬 Elections

- 🎬 Stephen P: My nomination for Chair from the area will come back next month.

🎬 New Business

- 🎬 None

🎬 Facility Scheduling

BHU (Meets every Thursday @ 5:45pm) Phone Number to Call Upon Arrival: 540-536-8140

- 🎬 2/5: Tara C & Murphy P
- 🎬 2/12: Stephen P & Kayla W
- 🎬 2/19: Cat Bell & Steve H
- 🎬 2/26: Murphy P & Amber R

JDC (Meets 2nd & 4th Tuesday (Possibly every Tuesday) @ 6:30pm)

- 🎬 2/10: Kim S, Stephen P, & Peyton C
- 🎬 2/17: Steve H & William M
- 🎬 2/24: Danny M & Randy D

NRADC (Men meet 2nd & 4th Wed; Women meet 3rd Wed)

- 🎬 2/11: Peyton C & Steve H
- 🎬 2/18: Kim S & Cat Bell
- 🎬 2/25: Randy D & ?

WATTS (Every Friday @ 8pm)

- 🎬 2/6: Amber R & Randy D @ Christ Episcopal Church 132 W Boscawen St
- 🎬 2/13: Kim S & Peyton C @ First Presbyterian Church 116 S Loudon St
- 🎬 2/20: William M & Tara C @ First Baptist Church 205 W Picadilly St
- 🎬 2/27: Amber R & Danny M @ Bethel Lutheran Church 2077 N. Frederick Pike

NOTE: If you have contact with someone while they are incarcerated or sponsor that person, you cannot take a meeting into that facility while they are there

🎬 Announcements (See www.shevana.org for more information)

- 🎬 3/7: Stephen P 14y @ Experience, Strength & Hope

- 📺 2/7: Annette D 30y & Kat T 36y @ Experience, Strength & Hope
- 📺 2/13: Almost Heaven Area H&I Task Group @ 5pm on Zoom. ID:942 188 2896 Passcode: AHA
 - 📺 2/14 Ad hoc guidelines writing committee @ 8:30am. Same Zoom info. No clean time requirement to attend either meeting. All are welcome!
- 📺 Central Atlantic Regional Conference <https://car-na.org>
 - 📺 11am-12pm on 3rd Saturday in February
 - 📺 Zoom Meeting ID: 850 6216 7488
- 📺 2/5: Pat K 39y @ New Chance
- 📺 2/8: Blue 3y @ Noanda
- 📺 2/8: Shevana Superbowl Party 5pm @ 501 S Cameron St
- 📺 2/9: Victoria M 2y @ New Freedom
- 📺 2/15: Lisa G 1y @ Noanda
- 📺 2/16: Sammy W 11y @ New Freedom
- 📺 2/17: Amy S 1y @ Welcome home in recovery
- 📺 2/22: Rick 2y @ Noanda
- 📺 2/23: PR Subcommittee Handbook Study Meeting 7pm @ 5488 Main St Stephens City
- 📺 2/26: Luke T 4y, Linda A 34y, Bill M 40y @ New Chance
- 📺 3/5: Heather R 4y @ New Chance
- 📺 2/9: Shevana ASC 6:30pm @ Canvas Community Church 2333 Roosevelt Blvd
- 📺 4/17-19: CAR-NA GSR Assembly & Regional Service Committee Martinsburg WV
 - 📺 Info @ CAR-NA.org
- 📺 2/14: Bowling Event, Battlefield Area 8:30pm @ Uptown Alley 8300 Sudley Rd Manassas
- 📺 2/15: Shevana Special Events Subcommittee meeting 3:15 @ Edgehill
- 📺 3/12: Kim S 23y @ New Chance
- 📺 3/28: Paul C 22y @ Experience, Strength & Hope
- 📺 3/14: Sherri H 5y @ Experience, Strength & Hope

📺 The next H&I Hybrid Subcommittee Meeting will be held on Monday, March 2, 2026, at 7pm 📺 In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601 📺 Zoom ID: 747 6277 3711 Passcode: Recovery

📺 The next H&I Hybrid Handbook Study will be held on Monday, April 6, 2026, at 6pm 📺 In person: rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601 📺 Zoom ID: 747 6277 3711 Passcode: Recovery

📺 Page 60 WSC H&I Committee 1995-1996 Internal Guidelines

📺 Area H&I Guidelines

📺 Page 16 VI. Facilities - Add WATTS

📺 NOTE: Review clean time requirements for different facilities

📺 Motion to Close by Danny M; 2nd by Everyone.
In Favor (17); Opposed (0); Abstains (0); **Motion Passes**
Meeting was closed with the Serenity Prayer

