



Hospitals & Institutions
Subcommittee Minutes
September 2, 2024

Call to Order by Chris M. @ 7:00pm

Moment of Silence: Who WE Serve

- **Reading of the 12 Traditions:** Ashley W.
- **Reading of the 12 Concepts:** Danny M.

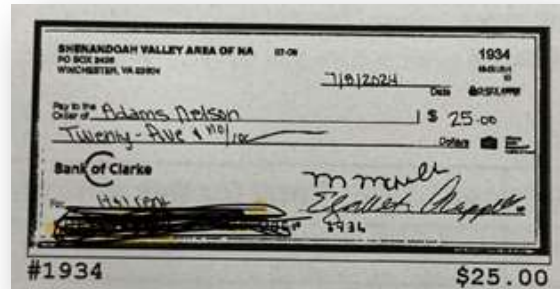
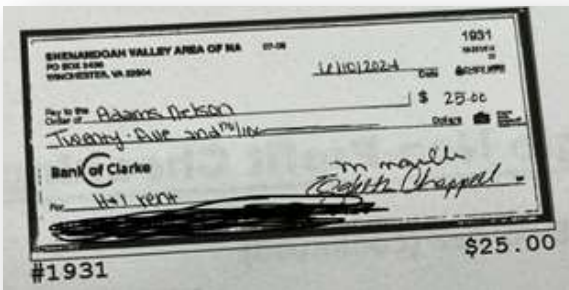
Members in Attendance (10): Ashley W., Cat Bell, Chris M., Danny M., Johnny C., Murphy P., Peyton C., Randy D., Stephen P., Steve H.

New Attendees: N/A

Motion to approve previous month's minutes with amendment by Danny M., 2nd by Steve H.
In Favor (6); Opposed (0); Abstains (0); **Motion Passes**

Trusted Servant Reports

- **Chair** (Chris M. - *Written*) *Hello everyone. I attended ASC and dropped check off to Adams Nelson for rent. I'm including an attachment with the checks to Adams Nelson.*



- **Vice-Chair** (Stephen P. – *Written*) *Hey family. I have no report this month. All is well. ILS*
Stephen P.
- **Secretary** (Cat Bell – *Verbal*) *I have about (100) H&I flyers with me for anyone who would like to have some. I have nothing else to report. Thank you for allowing me to serve.*
In loving service,
Cat Bell

- **Literature Coordinator** (Danny M. - Verbal) *Nothing has changed. I have all the literature and handbooks but not with me. If anyone needs anything it will take me about 10 minutes to go and get it.*
 - Question from Randy D: *What is the process for restocking the jail?*
 - Answer from Danny M: *The coordinator turns in a completed literature form*
- **NRADC Panel Coordinator** (Randy D. - Written) *On August 14, 2024, Stephen P., and Peyton C. went to the NRADC at 6:50pm to find out the facility was locked down. On August 21, 2024, no meeting went into the community correction. Scheduling was canceled due to the availability of volunteers. On August 28, 2024, Danny M., and Steve H. carried the message to the NRADC. (Facility scheduling is listed below). We do have one application in to be oriented for the women. Just waiting for the word from the Programs officer.*

In Loving Service, Randy D., NRADC Panel Coordinator

- **JDC Panel Coordinator** (Peyton C. - Written) *Hi family. I hope all are well. My report is as follows. Sadly, again, there were no meetings this month. I am in contact with Erin regarding the status (background and fingerprints) of our volunteers. And to get the check in list for the orientation to verify each person. I also feel it challenging for a volunteer to plan for a meeting when notified the same day. And would like the body to determine whether to hold off until the Post D program is up and running again. Hopefully in the fall. It stopped in April 2024. Thanks,
ILS Peyton C.*
 - *Danny M.: When I commit to take a meeting into a facility, I am committed whether the facility cancels or not. I may miss it sometimes but usually it is because the facility cancels. I have been going there for 12 years and if there is no meeting that is one thing but if someone commits, they should be available.*
 - *Clarification: Post D program requires people to attend and is not currently active. The Non-Post D program is voluntary.*
 - *Currently, the panel coordinator calls the evening before or the day of the commitment to see if anyone is signed up. It is difficult for someone to rearrange their schedule at the last minute. Erin did indicate that volunteers themselves could call to see if anyone signed up. The subcommittee decided to continue having the panel coordinator (one contact) call.*
 - *Erin also said we can take a meeting in every week. We decided to stick to weeks 2 and 4 for now until we have more eligible members available.*
 - *Discussion to create a list of members who are available to take a meeting into JDC and the status of others who attended orientation (i.e., background checks, fingerprinting, etc.) Peyton is working on this.*
- **BHU Panel Coordinator** (Steve H. - Written) *Hey Family, On 8/8 Tara C. and William M. took a meeting into BHU. On 8/15, Steve H. and Murphy P., brought a meeting into BHU. It was a great meeting. On 8/22, Amber H. & Luke T. were supposed to go but Luke cancelled at the last minute so there was no meeting brought in as I could not find a replacement in time. On 8/29, Amber H. and Murphy P. were able to take in a meeting. I am looking for more individuals to step up and carry a meeting to BHU.
In loving service, Steve H*

- **RSWDC Panel Coordinator** (N/A)
- **WATTS Panel Coordinator** (Johnny C. – Verbal) *I initiated contact, and we are ready to start back up again in November. I would like input from the subcommittee to pick a day of the week we want to meet. We can meet every week if we want.*
 - Added to New Business

NA H&I Handbook Review

- Read paragraph following bullet point ‘G’ on page 38 under **Correctional Follow-Up**

Open Forum (10 minutes)

- Randy D: WCNA 38 had a lot of workshops. One was specific to H&I and had 2 speakers. Making NAWS literature available on tablets in jails was a topic I will be following up on. Another topic discussed had to do with Public Relations and H&I and had 5 panel members. The discussion included a re-entry program from jail. This is something we may want to investigate as well.
 - Ashley W. mentioned she learned that any inmate could write to WSO for literature. The first time they will receive a literature packet. The second time, they will receive a book of their choice.
 - Question from Ashley W: Are we letting inmates know?
 - Answer from Danny M: Yes. It is part of our format.
- Cat Bell: I would like to suggest that we review and update (as appropriate) our SHEVANA guidelines as a group.
 - Added to New Business
- Question from Stephen P: When did we have our last H&I Learning Day? Is it time to do it again? We had previously agreed to do it annually.
 - Answer from Chris M: The last H&I Learning Day was in January 2024. It is time to start planning for January 2025.
 - Tabled until Next Month
- **Old Business**
 - Randy D. previously asked Cat Bell if it was okay if he provided the letter of recommendation for Ashley W. Cat Bell was fine with that, and the letter was provided and submitted.
- **New Business**
 - WATTS Schedule: After reviewing schedule for other commitments, we have Mondays and Fridays free, but Mondays are busy with H&I and ASC. The subcommittee decided to commit to Fridays. We would like to be able to take a meeting in every Friday but want to see how many members are interested before we commit. We will review again next month during scheduling.
 - SHEVANA Guideline Review
 - Member Updates

- **Facility Scheduling**

BHU (*Meets every Thursday @ 5:45pm*)

- 9/5: Amber H. & Mary J.
- 9/12: Tara C. & William M.
- 9/19: Murphy P. & Amber H.
- 9/26: Murphy P. & Steve H.
- 10/3: Ashley W. & Peyton C.

JDC (*Meets every other Tuesday*)

- 9/10: Randy D. & Norman C.
- 9/24: Danny M. & Kim M.

NRADC (*Women meet 1st & 3rd Wed; Men meet 2nd & 4th Wed*)

- 9/11: Peyton C., Stephen P. & Randy D.
- 9/18: Kim M. & Cat Bell
- 9/25: Danny M., Steve H., and possibly Randy D.

- **Announcements** by Cat Bell

- Last Connection is Moving to Market St UMC beginning 9/18
- 9/5 Lindsey F. 2y @ New Chance
- 9/5 Britt G. 1y @ Out of the Cage
- 9/12 Danny M. 14y @ New Chance
- 9/14 Dwayne F. 9y @ Experience, Strength & Hope
- 9/15 Peyton C. 5y @ NOANDA
- 9/20-9/22 Camp Jam VIII @ Camp Minco, Mineral County, WV
- 9/23 Ginny W. 1y @ New Freedom
- 10/1 Bailey R. 5y @ Solution Seekers
- 10/31 Cat Bell 3y @ New Chance
- 1/10/25-1/12/25 41st AVCNA Richmond Doubletree

- *The next **H&I Subcommittee Meeting** will be held on Monday, October 7, 2024, at 7pm in the rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601*

- *The next **H&I Handbook Study** will be held on Monday, October 7, 2024, at 6pm in the rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601*

- **Motion to Close** by Danny M.; 2nd by Cat Bell

In Favor (9); Opposed (0); Abstains (0); **Motion Passes**

Meeting was closed with the Serenity Prayer @ 8:05pm