



**Hospitals & Institutions**  
*Subcommittee Minutes*  
**October 7, 2024**

**Call to Order** by Chris M. @ 7:00pm

**Moment of Silence:** Who WE Serve

- **Reading of the 12 Traditions:** Sam N.
- **Reading of the 12 Concepts:** Ashley W.

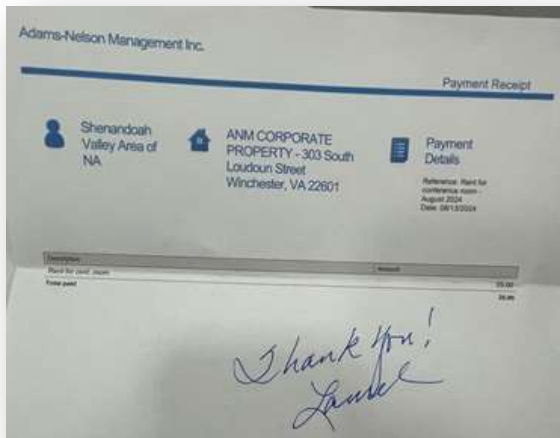
**Members in Attendance (13):** Amber H., Ashley W., Cat Bell, Chris M., Danny M., John O., Johnny C., Kim M., Logan O., Mary J., Randy D., Sam N., Steve H.

**New Attendees:** Sam N. – **WELCOME!**

**Motion to approve previous month's minutes with amendment** by Randy D., 2<sup>nd</sup> by Danny M.  
In Favor (10); Opposed (0); Abstains (1); **Motion Passes**

**Trusted Servant Reports**

- **Chair** (Chris M. - *Written*) *Hello everyone. I attended area service and dropped off the check for rent. I am attaching a receipt from Adams Nelson. Thank you.*  
*In Service, Chris M.*



- **Vice-Chair** (Stephen P. – *Absent*)
- **Secretary** (Cat Bell – *Verbal*) *I have nothing to report. Thank you for allowing me to serve.*  
*In loving service, Cat Bell*

- **Literature Coordinator** (Danny M. – Written) *Hey everyone. All is well with literature. We are mostly stocked. If any Panel Coordinator needs an order filled, please let me know.*  
*ILS, Danny M.*

- Question from Johnny C: *Do we get the updated meeting lists from here?*
  - Answer from Danny M: *Yes, I need to obtain them.*
- Question from Steve H: *Can we get literature for the BHU?*
  - Answer from Danny M: *Yes (Steve gave Danny a list)*

- **NRADC Panel Coordinator** (Randy D. - Written) *On September 11, 2024, Randy D., Stephen P., and Peyton C. showed up at the NRADC at 6:45pm and waited until 7:25pm to be informed that none of the residents signed up for the NA meeting.*

*On September 18, 2024, we did not carry a meeting to the Community Corrections building for women because of scheduling of the volunteers. The facility was contacted by Randy D.*

*On September 25, 2024, Randy D., Danny M., and Steve H. showed up at the NRADC at 6:45pm. We were let in at 7:15pm and went to Multipurpose Room #3. At 7:50pm we were taken to Multipurpose Room #2 to carry the NA message. That meeting ended at 8:30pm. There were 4 residents at each meeting.*

*We still have one application that's been submitted to be oriented. I have not heard from Officer Dill about the next orientation for the applicant. I left him a message asking for the date. (See Scheduling Below).*

*Checking the attendance provided by our wonderful secretary, Norman C. does not meet the requirements to carry the message into facilities.*

*In Loving Service, Randy D., NRADC Panel Coordinator*

- **JDC Panel Coordinator** (Peyton C. - Absent)
- **BHU Panel Coordinator** (Steve H. - Written) *Hey Family, on 9/5 we were not able to bring in a meeting to BHU. Amber H. and Mary J. were scheduled. However, one of our members was not able to make it. I could not find a replacement in time.*  
*On 9/12, Tara C. and William M. brought a meeting into BHU. On 9/19, Murphy P. and Amber H. brought a meeting into BHU.*  
*On 9/26, Murphy P. and Steve H. brought in a meeting to BHU. It was a good meeting.*  
*On 10/3, Ashley W. and Peyton C. brought a meeting into BHU. I am always looking for more people to get involved with carrying the message to addicts.*  
*In loving service, Steve H*

- **RSWDC Panel Coordinator** (N/A)

- **WATTS Panel Coordinator** (Johnny C. – Written) *Spoke to Robyn, the director of WATTS. We decided on having meetings on Fridays at 8pm. First meeting will be November 8<sup>th</sup>. I have scheduled available (See attached). Thank you.*

*Johnny C.*

## NA H&I Handbook Review

- Read next paragraph after bullet point 'G' on page 38 under **Correctional Follow-Up**
  - i. Start with **Types of Correctional Facilities** on page 38

### Open Forum (10 minutes)

- Randy D. Thank you for coming to H&I. I'm so glad you are here to carry the message to facilities where people cannot go out to meetings.  
Jane R. is part of PR webinar this Thursday at 7pm ET. The topic is board approved service manual for H&I (H&I Basics). See announcements for Zoom information.
  - If anyone wants a copy of the H&I Basics manual – Chris M. has plenty of copies

### • Old Business

- SheVANA Guideline Review – We started the review this evening. Next review will be on December 2<sup>nd</sup>. We meet at 6pm for the NA H&I Handbook review. We will review the SheVANA guidelines at 6:30pm.

### • New Business

- Secretary (Cat Bell) and BHU Panel Coordinator (Steve H.) will not be here next month. The vice-chair will need to step in and serve as Secretary. Chris M. will notify Stephen P.

### • Facility Scheduling

#### **BHU** (*Meets every Thursday @ 5:45pm*)

- 10/10: Amber H. & Murphy P.
- 10/17: Ashley W. & Steve H. or Cat Bell
- 10/24: Murphy P. & Steve H.
- 10/31: Ashley W. & Stephen P.
- 11/7: Sam N. & Amber H.
- 11/14: Logan O. & John O.
- 11/21: Steve H. & Murphy P.
- 11/28: Steve H. & Cat Bell

#### **JDC** (*Meets every other Tuesday*)

- 10/8:
- 10/22:

#### **NRADC** (*Women meet 1<sup>st</sup> & 3<sup>rd</sup> Wed; Men meet 2<sup>nd</sup> & 4<sup>th</sup> Wed*)

- 10/9: Randy D. & Steve H.
- 10/16: Kim M. & Cat Bell
- 10/23: Danny M. and Randy D.

### • Announcements by Cat Bell

- 10/10 H&I Basics Input 7pm ET Zoom ID: 817 9007 8002; Password: clean
- 10/12 William M. 1y @ Fire, Faith & Fellowship

- 10/19 Lilly K. 1y @ Fire, Faith & Fellowship
  - 10/19-10/20 Regional Service 10am ET Zoom ID: 846 4902 9672
  - 10/28 Lee B. 3y & Ryan N. 2y @ New Freedom
  - 10/31 Cat Bell 3y @ New Chance
  - 11/1-11/3 RACNA Richmond
  - 11/2 Sam N. 1y @ Experience, Strength & Hope
  - 11/2 Anna R. 3y @ Fire, Faith & Fellowship
  - 11/8 David D. 1y @ Save Uranus
  - 11/12 Ashley W. 2y @ Solution Seekers
  - 1/10/25-1/12/25 41<sup>st</sup> AVCNA Richmond Doubletree
- *The next **H&I Subcommittee Meeting** will be held on Monday, November 4, 2024, at 7pm in the rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601*
  - *The next **H&I Handbook Study** will be held on Monday, December 2, 2024, at 6pm in the rear of The Adams Nelson Building, 303 S Loudoun St, Winchester, VA 22601*
  - **Motion to Close** by Danny M.; 2<sup>nd</sup> by Ashley W.  
In Favor (13); Opposed (0); Abstains (0); **Motion Passes**

***Meeting was closed with the Serenity Prayer @ 7:31pm***