



**SheVANA ASC Minutes (Approved)**

*Monday, August 12, 2024*

Meeting opened by Meredith S—C @ 6:31 pm with a moment of silence followed by the Serenity Prayer.

The Twelve Traditions were read by Stephen P.

The 12 Concepts for NA Service were read by Ashley W.

The SheVANA Purpose was read by Bailey R.

First ROLL CALL		
Group Name	Representative / Title	Status
Experience Strength & Hope	GSR – Sam N..	Present
Eyes To the Sky	GSR – Andre A.	Present
Finding a New Way to Live	GSR – Brandon G.	Inactive
Fire, Faith and Fellowship	GSR – Logan O.	Present
Last Connection	GSR – Chris M.	Present
Midday NA	GSR – Norman C.	Present
NA at Millcreek		Inactive
New Chance	GSR – Tony B.	Present
New Freedom	GSR – Alex B.	Absent
N.O.A.N.D.A.	GSR – Dave T.	Present
Out of the Cage	GSR – Willie W.	Absent
Recovery and Beyond	GSR – Danny C.	Present
Regardless Of	GSR – Archer K.	Present
Renegade	GSR – Kevin I.	Present
Save Uranus	GSR – Kenny D.	Present
Solution Seekers	GSR Alt – Ashley W.	Present
Vision of Hope		Inactive
Welcome Home in Recovery	GSR – Wendy D.	Inactive

**Quorum Met for the first roll call. 3 home groups are inactive. 12 home groups present.**

**REPORTS**

- **Chair: Michelle M.** – Absent and sent the following report:

Hello Family,

I was able to get our tax id from bank of Clarke. I have shared the tax id with the Vice Chair, Treasurer, and Secretary and it can be shared with others as needed.

Below is the information about the storage units:

Current Storage Spot

- Need email address that follows the chair information can be updated using email address
- Can be put in Shevana name with taxpayer ID
- Stephen just needs to go and switch it and add the chair email
- Rates are still fluctuating but the chair can call when rates increase to negotiate it down to original rate

Storage Solutions

Can do business but needs documentation that the person signing up has authority that would be a bill, maybe a bank statement

- Promo no raise in rate for 12 months
- Pay 2 months in advance it's 50% off the 2 months
- If you do autopay only to get the special
- 10x10 temp control 140\$
- 5x10 temp control 95\$
- 5x15 105\$
- To get in august 10x10 = 260\$
- Letter a couple months advance if rates are changing

Once the body determines how they want to proceed, I will get to work 😊 Thank you to Meredith for covering for me today.

ILS,

Michelle M

- **Vice Chair: Meredith S-C** – Present and read the following report:

Good Evening Family,

As you can see I will be filling in for our Chair this evening. Thank you in advance for your grace and kindness with me.

In Loving Service,

Meredith S-C

- **Ashley W. moved and Danny M. seconded a motion to approve the 2024 minutes:**

**MOTION PASSES - ABSTAIN – 0 YES – 9 NO – 0**

- **Secretary: Norman C.** – Present and read the following report:

Dear ASC,

I am pleased to report that the July minutes were completed and distributed, both via email and US mail. If you did not receive the minutes via email, please check the box on the attendance sheet that is headed “New email” so that I can add your email to the list.

Also, a reminder to please send all reports and/or attachments to be included in the minutes to my email address, Norman2500@aol.com, no later than the end of the week to ensure their inclusion in the minutes.

Thank you for allowing me to serve.

ILS,

Norman C.

- **RCM: OPEN**

- **RCM Alt: Heather R.**—Present and read the following report:

Hi my name is Heather I am an addict and The Regional Committe Alternate

I have nothing to report from The Central Atlantic Region other then we need to vote on the two motions. I will be in attendance August 17@10am. The Shavana donation was sent to Regional Treasure @ 9815 Leavells Road Fredericksburg. Not sure if that is where they will continue as the last Regional Meeting was her last month, and no longer have a Treasurer or Vice Treasurer.

I did jump on zome for SEZF on July 27(because I am noseiy and continue to try and learn enough)

I attended NEZF meeting July 28. They have secured the location for NESSNA 3 april 25-27 at the Sheraton in Fraizer Pa

Nessna 3 survey

<https://forms.gle/tv1RJA7cjWBw1ZvPA>

for topics of service you would like to here.

August 3, I jumped on the NAWS webinar there were 110 people on it. It was basically about local websites the challenges and how make more effective

October NEZF business meeting is in person in October 25-27 in Cherry Hill NJ flier attached.

In loving service,

Heather

- **VRCC: Stephen P.** – Present and read the following report:

Dear ASC,

Nothing new to report this month as we have not had our bi-monthly meeting yet.

It is on the 22nd and I will be in physical attendance. the 41st AVCNA will be here before you know it and the registration goes up at the end of this month so take advantage of this now. Also please try and book with he Hosting Hotel so we can ensure a successful Convention. Flyers are on our Area Website as well as the VRCC website and that is AVNCA.org.

ILS,

Stephen P.

VRCC Director

- **VRCC Alt: OPEN**
- **H & I Chair: Chris M.** – Present and read the following report:

Hello

We had our subcommittee meeting on August 5th with 14 members in attendance and 1 new member we also held our handbook study with 5 in attendance I would like to request the \$25 for rent to adams Nelson our next subcommittee meeting will be on September 2nd at 7:00 pm 303 south loudon street. Next handbook study at 6:00 pm on October 7th

Thank you

In service

Chris M

- **Newsletter: OPEN**
- **Outreach: Danny C.** – Present and read a report that was not sent to the secretary.
- **Parliamentarian: OPEN**
- **Public Relations: Luke T.** – Absent and sent the following report:

Hey family,

I apologize for being unable to attend tonight. PR met on Sunday July 27th and had 2 members in attendance. The next meeting will be August 24th at 4:15. We created and approved a flier for use in our area which contains all the information needed to contact us and get to a

meeting. If anyone would be interested in obtaining the PDF or some printed copies of this flier they can get in touch with me. We are working on ordering 2 stamps for our area. The cost will be \$15-17 each and will be covered by member donations. As always, we discussed ways in which we can be more visible within our community. If you would like to get involved with the PR Subcommittee please get in contact with me. We need you!! Any updates for the calendar or website can be sent to Wendy or myself.

Wendy D: (540) 303-1675

Luke T: (754) 303-6805  
In loving service, Luke T.,

- **Special Events: Bailey** – Present and read the following report:

Hi everyone!

This past month we have met twice and have been planning our next events. We have changed our meeting schedule to once a month on the 3rd Sunday every month at 3:15 pm at the meeting room at Edgehill.

The special events account is at \$814.67. There was a \$2.00 fee, a 0.42 credit, and 1 check cleared for 192.52.

Our next event is a trunk or treat. Flyers will be out soon.

We are accepting book and memorabilia donations to raffle off at our events.

Our next meeting is 8/18 @ 3:15 pm in the meeting room at Edgehill.

-In loving service, Shevana Area Special Events Chair Bailey R.

- **Financial Audit Ad-Hoc: Norman C.** – Present and gave the following report:

Dear ASC,

The audit ad hoc was dormant this past month due to scheduling conflicts. We hope to schedule a meeting with the Area Treasurer this month to conduct our first audit

Thank you for allowing me to serve.

ILS,

Norman C.

- **Policy Ad Hoc: Meridith S-C** -- Present and gave the following report:

Good Evening Again,

The guidelines/policy Ad-Hoc had its first meeting this month and there were two members in attendance. The subcommittee plans to make grammar changes since we discovered some errors/typos while reviewing the guidelines. As long as the grammatical change does not change the content, we plan to make the changes without a motion. We got through the first 7 seven pages of the guidelines and plan to meet again on Tuesday, September 10th at 5 pm at TRC, 320 Westside Station Drive, Winchester, VA 22601. We will more than likely have at least one motion to present to the ASC body next month. Please make plans to attend the next subcommittee meeting if you are willing and able.

In Loving Service,

Meridith S-C

#### QUESTIONS ON REPORTS:

1. Ashley W.. to Vice Chair: I did not hear the question
2. Heather R. to Policy ad hoc chair: Can we start over since she couldn't make the first

meeting? No, but she is welcome to come to all remaining meetings.

3. Logan O. What is an ad hoc? A committee that is established for no longer than 2 months to address a specific need of the area.
4. Augusta W. I did not hear the question.

**NON-STANDING BUDGET REQUESTS: NONE**

**OPEN FORUM:**

1. Eighth Concept read
2. Do we need to amend the literature subcommittee guidelines in light of the failure of the recent area motion which would have eliminated the mandate that all literature be brought to every ASC
3. Literature Chair stated that she will no longer bring all literature to every ASC meeting.
4. Is Literature allowed to set up a literature table at a special event? Yes,

**\*\*\*\*\*10 MINUTE BREAK\*\*\*\*\***

Michelle M. called the meeting back to order at 7:24 with a moment of silence and the Serenity Prayer.

<b>Second ROLL CALL</b>		
<b>Group Name</b>	<b>Representative / Title</b>	<b>Status</b>
Experience Strength & Hope	GSR – Robin M.	Present
Eyes To the Sky	GSR – Andre A.	Present
Finding a New Way to Live	GSR – Brandon G.	Inactive
Fire, Faith and Fellowship	GSR – Logan O.	Present
Last Connection	GSR – Chris M.	Present
Midday NA	GSR – Norman C.	Present
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Save Uranus	GSR – Kenny D.	Present
Solution Seekers	GSR – Ashley W.	Present
Vision of Hope		Inactive
Welcome Home in Recovery	GSR – Wendy D.	Inactive

Quorum met for the second roll call.

Norman C. read the announcements.

● **ANNOUNCEMENTS**

- |                           |                  |                          |                   |
|---------------------------|------------------|--------------------------|-------------------|
| 1. John W.                | 1 year           | Fire Faith & Fellowship  | August 24         |
| 2. Britt G.               | 1 year           | Fire, Faith & Fellowship | September 5       |
| 3. Bailey R.              | 5 years          | Solution Seekers         | October 1         |
| 4. Trunk or Treat         | Jim Burnett Park |                          | October 19 2-4 pm |
| 5. 41 <sup>st</sup> AVCNA | Richmond, VA     |                          | January 10-12     |

6. Eating meeting Out of the Cage

August 29, 6 pm

7. World Convention

August 29-September 1

● **OLD BUSINESS – REGIONAL MOTIONS**

1. Motion 227.1 (Transfer of Regional Funds to New Zone) **Vote: 1-9-2 MOTION PASSES**
2. Motion 227.2 (Policy to Reflect New Zone) **Vote: 2-8-2 MOTION PASSES**

● **OLD BUSINESS – AREA MOTIONS**

1. Motion 6-05-24 (Change Audit to reconciliation) **Vote: 0-11-0 MOTION PASSES**

● **AREA OPEN POSITIONS: ELECTIONS & NOMINATIONS**

1. Heather R. elected RCM
2. No nominations received for the following positions, which remain open:
  - A. Parliamentarian
  - B. RCM Alternate
  - C. Newsletter Chair
  - D. VRRRC Alternate Director

● **NEW BUSINESS – REGIONAL MOTIONS -- None**

● **NEW BUSINESS – AREA MOTIONS**

1. Motion number 8-01-24

**Mover: Logan O.**

**Second: Ashley W.**

**MOTION: Increase the Area's prudent reserve from \$1,000 to \$1,600**

**Intent: The area's monthly expenses have increased thus \$1000 no longer equals our expenses for two months.**

**Questions:** Is there a current breakdown of ASC's monthly expenses?

**Answer:**

Area Rent - \$50

H&I - \$250

Newsletter - \$40

Outreach - \$30

P.O. - \$15.17

Secretary - \$16

RCM - \$100

VRCC - \$100

PR - \$55

Storage - \$111

Meeting List - \$32

Literature - \$40

TOTAL - \$839.17

- PROS:**
1. Stephen P.: It will insure that we have funds to cover our expenses.
  2. Augusta W.: Covers at least 2 months of area expenses.
- CONS:**
1. David T.: Seems high since most monthly budgeted expenses are not actually used.
  2. Kevin I.: Some expenses are combined and not fully used.

### **BACK TO HOME GROUPS FOR GROUP CONSCIENCE VOTE**

- **LITERATURE REPORT: Augusta W.** – Present and gave the following report:

Hello ASC Family!

Literature held an unofficial meeting on 7/13/24 with three persons in attendance. Due to my being sick, an open discussion forum took place and the guidelines were pushed for finalization at the next business meeting to be released at the September ASC meeting.

A gentle reminder that the price sheet reflecting the 10% shipping cost was created before last month and attached in the report for July for ease in coming up with order totals. It is common practice for me to send a total back to a person submitting an order however so everyone is prepared come ASC night.

For now the subcommittee continues to sell from its current stock on hand and did not need to place a NAWS order in the month of July. I attended the Special Events Subcommittee meeting this past month as a representative of the SheVANA Literature Subcommittee and it was decided that the upcoming Trunk or Treat event will have a Literature table set up at it.

The next Literature Subcommittee business meeting is August 17th, 10 am at Edgehill. The current standing of funds is \$377.67 at the time the oral report was given to the August ASC meeting. I will include an attachment to this Literature Chair written report that has the full financial report and full current inventory at the close of July ASC.

In Loving Service,

Augusta W.

- **TREASURERS REPORT** – Present and gave the following report:

Hi yall!

Beginning balance: \$1000.00

Debits:

Extra Space Storage: \$111.00

Paper statement fee: \$2.00

Overdraft fee: \$35.00

Checks written:

1936 Canvas Community Church-rent \$50.00

1937 Adam's Nelson's H&I rent \$25.00

1938 carna regional donation \$304.82

Total donations: \$527.82

Ending balance: \$1000.00

Love yall!

Liz

**NEXT ASC MEETING:** Next Area Service Meeting will be held on Monday, September 9 at 6:30 pm. at Canvas Community Church, 2333 Roosevelt Blvd. Winchester VA 22601

**MOTION TO CLOSE** - Motion to close made, seconded and approved.

Meeting Adjourned at 7:58