



SheVANA ASC Minutes

Monday, January 8, 2024

Meeting opened by Michelle M. @ 6:30 pm with a moment of silence followed by the Serenity Prayer.

The Twelve Traditions were read by Stephen P.

The 12 Concepts for NA Service were read by Bailey R.

The SheVANA Purpose was read by Augusta W.

First ROLL CALL		
Group Name	Representative / Title	Status
Experience Strength & Hope	GSR – Robin M.	Present
Eyes To the Sky	GSR – Andre A.	Present
Finding a New Way to Live	GSR – Brandon B.	Present
Fire, Faith and Fellowship		Absent
Last Connection	GSR – Chris M.	Present
Midday NA	GSR Alt. – Archer C.	Present
NA at Millcreek		Inactive
New Chance	GSR – Tony B.	Present
New Freedom	GSR – Drew P.	Present
N.O.A.N.D.A.	GSR – Liz C.	Present
Out of the Cage	GSR – Willie W.	Present
Recovery and Beyond	GSR – Danny C.	Present
Regardless Of	GSR – Brandon R.	Present
Renegade		Inactive
Save Uranus	GSR – Kenny D.	Present
Sisters in Spirit	GSR – Barbara S.	Present
Solution Seekers	GSR – Bailey R.	Present
Vision of Hope		Absent
Welcome Home in Recovery	GSR – Heather R.	Present

Quorum Met for the first roll call.

EXECUTIVE REPORTS –

- **Chair: Michelle M.** – Present – read report

Hello Family,

I hope everyone had a good holiday and great start to the new year. I made the deposit from last month's ASC today for \$271.46. My apologies it completely slipped my mind as it is not something I normally do. I also did not send the treasurer report to the secretary for Inclusion in the minutes. I will ask our treasurer to include December and January for her report this month.

I will submit a full end of Chair report next month, but I would like to thank the body for your patience and guidance this last year. I have learned a lot and I'm always grateful to have service positions that help me in my personal recovery journey.

Lastly, we will hold nominations for all positions tonight. We will just go down the list, I will read the position, ask a trusted servant to read the position duties from our policy, and then I will ask for nominations. Nominees will be asked to state their qualifications and then there will be an opportunity for the body to ask questions of the nominee. All nominations will go back to groups and the nominees will be voted in at next months ASC.

ILS,
Michelle M.

- **Vice Chair: OPEN**
- **Motion – Motion made to approve last month’s ASC minutes.**
MOTION PASSES - ABSTAIN – 3 YES – 12 NO – 0
1 (one) vote not captured.
- **Secretary: Meredith S.** – Present – report read
Hello Family,
Please continue to send reports and anything you would like to be included in the minutes to my email address which is meredith@trc-va.com. I apologize for not sending Willie the minutes. Thank you!
In Loving Service,
Meredith S.
- **RCM: Sarah M.** – Absent – Meredith read Sarah’s report
Dear ASC,

I attended the December RSC. The 2024 budget was passed. The RCM’s present voted to give \$300 to the Roanoke Valley area to replenish literature reserves that they lost due to a fire. There were no other motions voted on, and no motions to go back to groups. I intend to attend the next RSC in February. Please note that there are several open trusted servants positions at the RSC level.

Sarah M

- **RCM Alt: OPEN**
- **VRCC: Stephen P.** – Present – verbal report

- **VRCC Alt: OPEN**

- **H & I Chair: Chris M.** – Present – read report

Hello

I was not able to attend the January 1st subcommittee the vice chair Norman C chaired the meeting. We are looking forward to the HNI/ PR learning day on January 13th at market st. UMC. I would like to request 25 dollar check for rent to adams Nelson all positions were filled except for vice chair, literature chair, and RSW panel coordinator.

Thank you

In service

Chris M

- **Literature Chair: Katie H.** – Present – read report

All orders were filled on time and ending balance is 190.78

Also statements attached

SEE TWO ATTACHMENTS TO THE MINUTES

- **Outreach: OPEN**

- **Newsletter: OPEN**

- **Parliamentarian: Augusta W.** – Present – read report

Hello all!

The Parliamentarian committee meetings will be on the first and third Sunday of the month starting February Fourth at 3:15 pm in the Edgehill Meeting Room following MIDDAY. The goal of the committee meetings is to review the current guidelines in sections to address any changes that may need to be made to then be presented to Home Groups to vote on at the following ASC meeting. All are welcome and encouraged to attend!

- **Public Relations: Wendy D.** – Present – read report

Hello family. PR met December 17 @ Daily Grind. We had two in attendance, and only had the PR Subcommittee meeting due to scheduling issues.

Our next meeting will be January 28 with the book study at 4pm and PR @ 5, at Daily Grind in Front Royal. We will be ordering new meeting lists next month. We will pass

the list around for corrections then, so please be sure to look at the meeting list before next ASC and have your GSR or Alt make corrections in February.

We look forward to the learning day on January 13th, and hope to see you all there!

I have kept the meeting list errors noted below, so it would be easier for making corrections.

- | | | |
|------------------------------|-------------------------------------|-----|
| 1. Finding a New Way to Live | St Paul's United Church of Christ | 235 |
| South Main Street | Woodstock VA 22664 | |
| 2. New Freedom | Winchester Bible Church -W. Fairfax | |
| ent. | 302 N. Braddock | |
| Street | Winchester VA 22601 | |
| 3. Recovery & Beyond | Meets Tuesday night same time/place | |

Please continue to send Luke T. or myself updates, flyers or celebrations and we will post them. Contact numbers below.

Luke T - 754-303-6805
Wendy D - 540-303-1675

ILS,
Wendy D.

- **Special Events: Bailey** – Present – read report

Hi everyone!

This past month we have met twice and have been planning.

The special events account is at \$948.27.

We will be having a game night/ dance mid February. More details to come.

Our next meeting is 1/14/24 @ 3:15 pm in the meeting room at Edgehill.

-In loving service, Shevana Area Special Events Chair Bailey R.

SEE ONE ATTACHMENT TO THE MINUTES

- **Adhoc for Learning Day: Stephen P.** – Present – verbal report
BE THERE ON SATURDAY FOR LEARNING DAY!!!
- **IDT Adhoc: Norman** – Present – read report
To: SheVANA ASC

From: Norman C., Chair, Issue Discussion Topics (IDT) Workshops ad hoc
Subcommittee
Re: January 2024 Report

Dear ASC,

Hope everyone had a Happy New Year.

I am pleased to announce that the first meeting of the IDT ad hoc will take place on Thursday, January 25 th at 6 p.m. in the meeting room at Edgehill. I encourage anyone who is interested to attend.

In accordance with our 7 th Tradition, I am requesting a check in the amount of \$10 made payable to the order of Edgehill as payment for the meeting space.

Thank you for allowing me to serve.

ILS,

Norman C.

QUESTIONS ON REPORTS:

- The PR Chair has meeting lists in her car tonight. She also brought three copies of the guidelines this evening if anyone needs hard copies.
- A member asked for clarification as to what IDT stands for. It stands for Issue Discussion Topics.
- The Parliamentarian explained her plans moving forward and this sub committee will meet twice each month starting in February.
- Questions were raised about Edgehill taking checks. A member shared that Edgehill have accepted checks in the past.

VOTES ON BUDGET REQUESTS:

Date: 1/8/24

Requester: Norman C.

Position Held: IDT Ad Hoc

Amount Requested: \$10.00

No receipt attached.

Reason for Request: Rent for meeting space. Make check payable to Edgehill.

RESULTS FROM VOTE - 15 – YES 0 – NO 0 – ABSTAIN

Date: 1/8/24

Requester: Augusta W.

Position Held: Parliamentarian

Amount Requested: \$10 per month for the next six months

No receipt attached – preapproval request

Reason for Request: Rent to Edgehill for Parliamentarian Committee meetings twice a month

starting in February. 1st and 3rd Sunday at 3:15 pm.

RESULTS FROM VOTE – 16 – YES 0 – NO 0 – ABSTAIN

OPEN FORUM:

1. Norman C. read the 1st Concept.
2. We do have more money going out now because of the storage unit payments which have increased. The Special Events Chair brought this to our attention. Should anything be done in regards to budget/prudent reserve?
3. New Chance will transition from a 60-minute meeting to a 75-minute meeting.
4. An email was sent to World Services. A member attended an NA meeting in Wardensville and this meeting was “fairly lax on their substance.” The clarity of the NA message at this particular meeting is very blurred and confusing. Home groups are autonomous however Potomac Highlands Guild seems to “sponsor” these meetings in Wardensville out through Petersburg, West Virginia. Grant Hardy Recovery is involved and they are using the NA symbol on their letterhead and Facebook page. Steve R. has alerted in regard to this concern. There is some kind of grant involved and this entity has NA literature in addition to outside literature. Do we as an Area want to get involved and possibly write a letter? Attorneys will more than likely take care of this and get it resolved.
5. Special Events is in need of support! The subcommittee is dwindling. Please join them on the second and fourth Sunday of the month at 3:15 pm @ Edgehill. We want to keep our area fun and active!
6. AVCNA is one year away! We need to do fundraising for this. Please take this request back to your home groups and let us know if you have any fundraising ideas.
7. There are no printed flyers for TACNA, CARNA or World? Unfortunately, no. World Convention is open for your registration tomorrow! This is in Washington, DC this year! The earlier that you register, the better seats you will get for speaker opportunities. There are fun events such as a jazz lunch. Hotels will be expensive but let’s represent our Area well! There are opportunities to volunteer at the Convention as well. There also should be Newcomer packets available.
8. VRCC finances are not great at the present time. Due to COVID, the VRCC was not able to fundraise for two years. We need fundraising events and other areas are doing this! This fundraising will go towards putting together the AVCNA – not only newcomer packets.
9. World Conventions - 2027 is Europe and 2030 is back in America! We do not know the rotation at the present time.
10. Hot dog eating contest will be a hit for fundraising!

11. VRCC minutes are published on the website. Stephen will plan to bring accounting information to the ASC next month.

*****BREAK @ 7:16 pm *****

Michelle M. called the meeting back to order @ 7:26 pm and read the Serenity Prayer.

Second ROLL CALL		
Group Name	Representative / Title	Status
Experience Strength & Hope	GSR – Robin M.	Present
Eyes To the Sky	GSR – Andre A.	Present
Finding a New Way to Live	GSR – Brandon B.	Present
Fire, Faith and Fellowship	GSR – Logan O.	Present
Last Connection	GSR – Chris M.	Present
Midday NA	GSR Alt. – Archer C.	Present
NA at Millcreek		Inactive
New Chance	GSR – Tony B.	Present
New Freedom	GSR – Drew P.	Present
N.O.A.N.D.A.	GSR – Liz C.	Present
Out of the Cage	GSR – Willie W.	Present
Recovery and Beyond	GSR – Danny C.	Present
Regardless Of	GSR – Brandon R.	Present
Renegade		Inactive
Save Uranus	GSR – Kenny D.	Present
Sisters in Spirit	GSR – Barbara S.	Present
Solution Seekers	GSR – Bailey R.	Present
Vision of Hope		Absent
Welcome Home in Recovery	GSR – Heather R.	Present

Quorum met for the second roll call.

Meredith S. read the announcements.

- **CELEBRATIONS OF RECOVERY**

- Wendy D. 9 Years Welcome Home in Recovery Jan. 9 @ 7 pm
- Tim M. 2 Years Fire, Faith & Fellowship Jan. 13 @ 9 pm

○ Tim T.	1 Year	Fire, Faith & Fellowship	Jan. 20 @ 9 pm
○ Randy D.	28 Years	Exp., Strength & Hope	Jan. 27 @ 7 pm
○ Craig W.	17 Years	Fire, Faith & Fellowship	Jan. 27 @ 9 pm
○ Willie W.	29 Years	Out of the Cage	Feb. 1 @ 7 pm
○ Annette D.	28 Years	Exp., Strength & Hope	Feb. 3 @ 7 pm
○ Pat K.	27 Years	New Chance	Feb. 8 @ 7 pm
○ Linda A.	32 Years	New Chance	Feb. 22 @ 7 pm
○ Bill M.	38 Years	New Chance	Feb. 22 @ 7 pm
○ Heather R.	2 Years	Fire, Faith & Fellowship	Mar. 2 @ 9 pm

- **ANNOUNCEMENTS**

- Learning Day is on 1/13/24 at Market Street UMC from 12-5 pm. Be there!
- Special Events Sub Committee will meet on 1/14/24 and 1/28/24 at Edgehill at 3:15 pm. We need your support.
- Parliamentary Sub Committee will meet on the first and third Sunday in February of the month at 3:15 pm.
- Issue Discussion Topics Workshop Ad Hoc will meet 1/25/24 at Edgehill at 6 pm.

- **OLD BUSINESS – AREA MOTIONS – Two Motions that were referred to Policy Last Month.**

Motion: 01-01-24

Date: 1/8/24

Motion Maker: Augusta W.

Second by: Meredith S.

Article 12 Section 1 Item – ASC Chair Responsibilities

Motion – Add bullet point under 12.1 - ASC Chair as follows: In the event of urgent business arising outside of the ASC monthly meeting, notify the ASC body of the urgent business via email. Approve any motion needing to be made for the ASC body to then vote on via email.

Intent – This will allow the Chair to recognize and approve a motion to be voted on by the ASC body via email in the event of urgent business.

Pros – This does not come up often and allows a vehicle between meetings.

Cons – 1.) Digital communications can be missed. 2.) Would be difficult to have group consciences on short notice.

YES – 6 NO – 3 ABSTAIN – 5

TAKE BACK TO HOME GROUPS TO VOTE

The Second Motion was referred by the GSR's back to Parliamentary and will be discussed at their Sub Committee Meeting.

- **AREA OPEN POSITIONS & NOMINATIONS & ELECTIONS – see New Business below! All positions are open!**

- **OLD BUSINESS – REGIONAL MOTIONS – None.**
- **NEW BUSINESS – All Area Positions Are Open! The Parliamentarian read the duties of each position. Refer to Guidelines for more information regarding this.**

CHAIR – Norman C. nominated Michelle for a second term.

Michelle's Qualifications:

Hello Family

I have 11 years clean. I have a sponsor and I sponsor. I work the steps of NA and have working knowledge of the traditions and concepts. I have served every position in my Homegroup, ASC Chair, ASC Vice Chair, ASC Secretary, Outreach Chair, VRCC Director, and I am currently the Chair of the VRCC. I am willing and able and would look forward to serving another year as Chair.

In Loving Service,

Michelle M

VOTE ON NOMINATION IN HOME GROUPS

VICE CHAIR – Norman C. nominated Meredith.

Meredith's Qualifications:

I have been the ASC Secretary for the past two years and have over 14 years in recovery. I have an NA sponsor who also has an NA sponsor and I also am a sponsor. I have worked all 12 NA steps. I have an understanding of the traditions and concepts. Also, to note, I would prefer to not be the Vice Chair and the Secretary at the same time. I am willing and able to serve as the Vice Chair.

VOTE ON NOMINATION IN HOME GROUPS

SECRETARY – Robin M. Barbara S, Heather R., and Bailey R. all declined the position. Liz C. nominated Norman C.

Norman's Qualifications:

1. I will, hopefully, celebrate 11 years in April. I work the 12 NA Steps with an NA sponsor who also has an NA sponsor. I am currently working the 11 th Step. I have a fairly comprehensive knowledge of the 12 Steps and Traditions and a good working knowledge of the 12 Concepts.
2. I've served at the home group level as chair, treasurer, speaker seeker, GSR and coffee maker.
3. At the Area level I have served as Chair, Vice Chair, Parliamentarian, RCM and RCM alternate, VRCC Director, Policy Chair, H&I Chair and chair of various ad hoc subcommittees.
4. I've also held various trusted servant positions at the Regional level and on the VRCC.
5. I have the desire and the ability to fulfill the duties of the job and now that I am a

regular carrier, I also have the time.
ILS,
Norman C.

VOTE ON NOMINATION IN HOME GROUPS

Wendy D. asked to change the order of nominations. GSR's all voted YES.

PUBLIC RELATIONS – Wendy D. nominated Luke T.

Luke's Qualifications:

I have 23 months clean, I'm working steps with a sponsor, and I have a home group that I am active in. Last year I was the H&I Secretary. I've been involved with Public Relations for the past year as well. I have an understanding of the concepts and the traditions. Lastly, I have the willingness to take on this position.

VOTE ON NOMINATION IN HOME GROUPS

RCM – Norman C. nominated Archer C.

Archer's Qualifications:

1. I have over 6 and 7/12 years clean.
2. I have worked all 12 steps, and am now writing on the 1st tradition.
3. I have a Sponsor who works the steps; he has a Sponsor who works the steps.
4. I want to give back to my Area which has given so much to me.

ILS,

Archer P. Crebbs, AMS, PCAM, MPH Candidate
(540) 664-6752

VOTE ON NOMINATION IN HOME GROUPS

RCM ALTERNATE – Barbara S. nominated Heather R.

Heather's Qualifications:

I have 22 months clean. I have a home group. I have a sponsor. I actively work the steps and have done all 12. I am of service to my home group, H&I, and area service. I am willing to learn and serve.

VOTE ON NOMINATION IN HOME GROUPS

VRCC – Meredith S. nominated Stephen P.

Stephen's Qualifications:
Almost 12 Years Clean.
Hold the current VRCC position.
Working NA Steps.
Willing to be of Service.

VRCC ALTERNATE – TAKE BACK TO HOME GROUPS!

TREASURER – Norman C. nominated Liz C.

Liz's Qualifications:
-served as area treasurer for a full year
-have a homegroup that I attend regularly
-have a sponsor who has a sponsor
-have had several service positions at my homgroup including chair, gsr, greeter, coffee maker
-work steps with my sponsor

VOTE ON NOMINATION IN HOME GROUPS

H&I CHAIR – Heather R. nominated Chris M.

Chris's Qualifications:
10 years clean in August.
Currently the HNI chair
Have held multiple positions at the HNI and area level.
I have a sponsor
And I'm willing to do it one more time

VOTE ON NOMINATION IN HOME GROUPS

LITERATURE CHAIR – Heather R. nominated Andre. Kenny D. nominated Drew P. He declined and said if the meeting were not here on Monday's he would accept. **TAKE BACK TO HOME GROUPS TO FIND OUT IF ANYONE IS WILLING AND ABLE TO SERVE.**

NEWSLETTER CHAIR – Heather R. nominated Barbara S.

Please note, Barbara withdrew her nomination after the ASC Meeting.

OUTREACH CHAIR – Heather R. nominated Danny C.

Danny's Qualifications:
I'm an Addict named Danny. 1/9/24

These are my qualifications for the Trusted Servant Position of (Out Reach Subcommittee) Chair.

I have been a member of Narcotics Anonymous for the last 23 years. My clean date is 9/22/2000.

I am currently the GSR of (The Recovery & Beyond Group) of Narcotics Anonymous which meets Tuesday-evenings at 6:30 pm in Capon Bridge WV a Meeting we started 7 years ago.

I have worked the 12 Steps with a Sponsor and firmly believe in the 12 Traditions of NA.

At one time or another I have held all of the different Trusted Servant Positions in the various Home Groups I have belonged to. I have also helped start new meetings from Strasburg VA to Romney WV

I have been Vice Chair and Chair of both the Shevana Special Events subcommittee as well as The H&I subcommittee, I have been approved and taken NA Meetings into the Winchester/Fredrick County VA., and Augusta WV., Regional Jails.

I have also been a part of several AVCNA Conventions beginning with the 19 The AVCNA when I had 4 months clean.

I currently attend 3 (including my HG) NA Meetings on a weekly basis, as well as Shevana's monthly Area Service Meeting.

VOTE ON NOMINATION IN HOME GROUPS

PARLIMENTARIAN – Norman C. nominated Augusta W.

Augusta's Qualifications:

- 2.5 years clean
- Working steps with Sponsor
- Understanding of 12 traditions and Concepts
- Served on Special Events subcommittee two years

VOTE ON NOMINATION IN HOME GROUPS

SPECIAL EVENTS CHAIR – Wendy D. nominated Bailey R. She accepted until someone else wants the position.

Bailey's Qualifications:

4+ years clean, working steps with a sponsor, I have a sponsor who has a sponsor, I'm willing, I have an understanding of the steps and the traditions.

VOTE ON NOMINATION IN HOME GROUPS

- **NEW BUSINESS** – Regional Motions – None.
- **TREASURERS REPORT** – Present – read report.
December treasurer report-

Beginning balance: \$700.11
Checks written:
1907-canvas community church-rent-\$50
1906-adams nelson-h&i- rent \$25

Debits:
Extra Space storage - \$111.00
Paper statement charge - 2.00
Donations: \$224.46

Ending balance: \$736.46

January's treasurer report:
Beginning balance: \$736.46
Checks written:
1908-canvas community church-rent-\$50
1909-adams nelson-h&i- rent \$25
1910-Edgehill-IDT rent- \$10
1911- Edgehill-parliamentarian subcommittee \$10.00
1912- CARNA - \$85.35
Debits:
Extra Space storage - \$111.00
Paperstatement charge - 2.00
Total debits: 208.00
Donations: \$556.89

Ending balance: \$1000.00

Love y'all!
Liz

SEE TWO ATTACMENTS TO THE MINUTES

- **NEXT ASC MEETING:** The next Area Service Meeting will be held on Monday, February 12th, 2024, at 6:30 pm. at Canvas Community Church, 2333 Roosevelt Blvd. Winchester VA 22601.

MOTION TO CLOSE - Motion made by: Wendy D. Seconded by: Bailey R.

Meeting Adjourned.

