



## Hospitals and Institutions

*Subcommittee Minutes  
October 2nd, 2023*

### **Call to Order: Chris M.**

Moment of Silence: Who WE Serve

12 Traditions: Stephen P.

12 Concepts: Luke T.

The Chair welcomes new members: Logan O, Tara C, and Tara H.

Members in attendance (15): Luke T, Randy D, Lizzy L, Johnny C, Kim M, Steve H, Cat-Bell, Danny M, Chris M, Peyton C, Tara C, Logan O, Stephen P, Tara H, and Linda A.

Luke T: **Motions** to approve September minutes

Cat-Bell: 2nd

Yes: 9      No: 0      Abstentions: 4

The minutes are **approved**

### **Trusted Servant Reports**

Chair Report: Chris M.

Hello HNI family

I attended area service I was able to drop a check off for rent. We were also able to get the Spanish language ips for literature supply. I attended the learning day adhoc and thing are coming together also we need to get approval to use 50 dollars of the budget this month to secure the building for the learning day.

In service

Chris M

Vice Chair Report: Norman C.

I am out of town and unable to attend tonight. Thank you for allowing me to serve.

ILS,

Norman

Secretary Report: Luke T.

Hey Family,

The guidelines were updated this month with the changes we approved at the September meeting regarding RSW's status of inactive. I have facility applications for NRADC, RSW, and JDC on hand if anyone is interested. I also have digital copies if anyone wants those. The website has been updated with our recent H&I minutes and the old minutes have been archived.

In loving service,  
Luke T.

Literature Chair Report: Danny M.

Did not receive a report.

JDC Report: Peyton C.

Hi family I hope everyone has enjoyed their summer and had a good month. I have a very short report this month. My report is as follows. As y'all know due to our current volunteers schedules and awaiting approval we were only working with one volunteer Randy D for the month of September. Randy D was able to take a meeting in September 12, 2023. There were 4 males and 1 female and made for a great meeting. Just for today as the topic. That is all for now thank you for allowing me to serve.

ILS  
Peyton C

NRADC Report: Randy D.

Hello H&I Subcommittee

On September 13, 2023, Peyton C and Danny M carried an H&I meeting into the NRADC. They reported a good meeting for Pod 3 and no meeting for Pod 2. On September 20, 2023, Lizzy and Kim carried an H&I meeting into the NRADC community corrections building. On September 27, 2023, Randy D, Stephen P and Mike H carried an H&I meeting into the NRADC reporting a good meeting with 3 residents in attendance. We checked the literature. I could not find a roster sheet and let Josh know about that. Some IPs are needed, but they still have plenty.

I fulfilled my commitment to the JDC on September 12, 2023.

I am waiting for the new contact person for NRADC information from Josh Horstman. The next Orientation is set for October 11, 2023, at 6:30 pm. The address is 141 Fort Collier rd., Winchester Va. I have turned in one completed application for this orientation and Norman C has an application on file to be orientated.

Scheduling for the month of October will be October 11, 2023, Randy D and tentative Mike H. On October 18, 2023, Lizzy L, and Kim M, and on October 25, 2023, Danny M, Stephen P and Peyton C.

I asked Josh Horstman about attending our January 13, 2023, learning day and his answer was to get Andy Anderson to do a presentation of the NRADC programs. I gave him the date and time of the learning day. I just need to give him the location. As of now, I have not heard from Josh regarding Andy.

ILS Randy D Panel coordinator for NRADC.

**Comments:** When Lizzy L. went into Community Corrections there was a literature box with nothing but basic texts. Josh H. could not locate our old literature box. Danny M. has formats and can get literature together for the facility easily.

Randy D: Asks if we can take literature allocated for the main jail into Community Corrections.

Yes: 10      No: 0      Abstentions: 1

BHU Report: Lizzie L.

Hello Family,

All of September's BHU meetings were made. There was a schedule change on September 21st, Alex B. and Peyton C. attended. Katie is no longer the coordinator for this facility, the new coordinator is Martha Lind.

Thank you and love you all,

Lizzy L.

RSW Report: Vacant

**Open Forum:**

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Randy D: Asks if anyone was able to attend learning day. No one could attend.

Luke T: Randy D. is going to go over the schedule within our guidelines with me.

Randy D: Tells new members about handbook study and how NA will be revamping H&I Basics and the H&I Handbook. There is a survey available for members to give input.

Linda A: This should be brought up with the area too.

**Old Business:**

Stephen P: Gave report on the H&I and PR learning day

Luke T: The current amount for the literature PR is requesting for the learning day is \$122.10.

Danny M: Since we have 3 months till the learning day why doesn't PR request the literature.

Luke T: Agrees. Does not think it is appropriate for H&I to use their budget to purchase PR literature, even though it is a joint event.

Danny M: On the topic of H&I literature for the event, can we just use the literature we already have.

Danny M: **Motions** to pay \$50 from H&I's budget to the facility hosting our learning day.

Lizzy L: 2nd

Yes: 8      No: 2      Abstentions: 0

The motion **passes**

## **Elections and Nominations:**

None discussed for the month of October

## **New Business:**

Linda A: Can we contact our point of contact to see where we can store literature at community corrections?

Randy D: Yes.

## **Scheduling:**

### BHU:

October 5th Cat B. & Lizzy L.

October 12th Stephen P. & Peyton C.

October 19th Johnny C. & Luke T.

October 26th Johnny C. & Steve H.

November 2nd Lizzy L. & Luke T.

### JDC:

October 10th Randy D.

October 24th Danny M.

### NRADC:

October 11th Randy D. & Mike H.

October 18th Lizzy L. & Kim M

October 25th Peyton C, Danny M, & Stephen P.

## **Announcements:**

Members can complete H&I Basics survey at [NA.org/surveys](http://NA.org/surveys)

October 3rd Bailey R. 4yrs & Ruth L. 2yrs @ Solution Seekers

October 4th Melody B. 5yrs @ Keep it Simple in Martinsburg

October 4th Brandon R 2yrs @ Regardless of

October 9th Tommy F 3yrs @ New Freedom

October 14th Anna R 2yrs @ Fire, Faith, & Fellowship

October 28th Tara C. 3yrs @ Fire, Faith, & Fellowship

October 30th Ryan K. 1yr @ New Freedom

Chris M: Next meeting will be on **November 6th** with the handbook study December

Stephen P: Motion to close

Luke T: 2nd

**Contact List**

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