



Hospitals and Institutions

*Subcommittee Minutes
December 4th, 2023*

Call to Order: Chris M.

Moment of Silence: Who WE Serve

12 Traditions: Heather R.

12 Concepts: Luke T

The Chair welcomes our new member: Amber H.

Members in attendance (16): Luke T, Randy D, Johnny C, Kim M, Cat-Bell, Danny M, Chris M, Peyton C, Logan O, Linda A, Sam F, Steve H, Stephen P, Mike H, Amber H, & Heather R.

Motion to approve November minutes with the addition of the Chair's report and the NRADC Panel Coordinator's reports.

Yes: 14 No: 0 Abstentions: 0

The minutes are **approved**

Trusted Servant Reports

Chair Report: Chris M.

Hello HNI family

I attended area service and got a check for rent. I have received images of the receipts from Adam's Nelson for rent I will send them to the secretary to include in the minutes. I also attended the learning day adhoc and we are moving along and close to the finish line. I look forward to seeing and encourage all HNI members to attend and bring a friend if you are able too.

Thank you

In service

Chris M

Vice Chair Report: Norman C.

Did not receive a report.

Secretary Report: Luke T.

Hey family,

The guidelines were updated and sent out with the November minutes. For the next two months I will be working on putting the format for the minutes, archived minutes, this year's minutes, facility applications, and facility formats on a flash drive for the next secretary.

In loving service,

Luke T.

Comments: Cat B: Offers to help with digitizing applications.

Literature Chair Report: Danny M.

Hey family, I went to area service and got the literature order filled, we are almost fully stocked at this point, there was a little we were not able to get and we should be able to get the rest next area service, it will be minimal since I do not have any outstanding orders at this time. I also honored my commitment to nradc with Stephen p. And reported that to Randy d.

In loving service, Danny M.

JDC Report: Peyton C.

Hi family I hope everyone had a good month and enjoyed their Thanksgiving. My report is as follows. We had Norman C and Kim M. Scheduled to go in on November 28. I was informed by Norman on November 20th that he ended up catching Covid and should not go into the facility. I then was trying to arrange for another approved member to take Kim into the facility. However she ended up getting sick herself. So therefore no meeting was taken in this month due to playing it safe. We plan to resume this month, bringing

two meetings into the facility. I will send whoever goes in next with the meeting lists to replenish them.

ILS

Peyton C

NRADC Report: Randy D.

On November 8, 2023, Mike H and Peyton C took the meeting into the NRADC and had residents in both multipurpose signed up for meetings. The timing of getting in and out was off by the facility. On November 22, 2023, Danny M and Stephen P took the meeting into the NRADC with both multipurpose asking for meetings. Again, the timing of getting into the facility was off by the facility. No meeting went in on the 15, 2023, at the community corrections facility for the Women.

I had a meeting with Officer Dill today and explained our situation of getting in getting out on time. The facility is supposed to work on that. We talked about the literature situation in both facilities. Officer Dill took the literature that I had and said that he will make sure it gets to each facility. The next orientation will be in January with no date as of today. More will be revealed. I have a new application here tonight. The only change to the NRADC application is the contact Information.

At present the approved people are Danny M, Mike H, Randy D, Peyton C, Lizzy L and Kim M. Norman C and Mary are still waiting to be approved because of a signature fingerprint card and badge signature.

The scheduling for the NRADC will have to be later because the NRADC was not accepting any programs last week because of a covid situation that was emailed last Wednesday the 29 th .

Officer Dill had the date for the learning day mixed up thinking that it was in December instead of January. He will get back with me on the confirmation of attending and who.

In loving service

Randy D Panet coordinator for NRADC.

Questions: Luke T: So we do multiple orientations a year for NRADC?

Randy D: Yes.

Heather R: If you've been to NRADC how long until you can go in?

Randy D: 3 years.

BHU Report: Lizzie L.

Did not receive a report.

Comment: Luke T: We did not carry a meeting on the 16th of November.

RSW Report: Vacant

Learning Day Chair: Stephen P.

Did not receive a report.

Questions: Randy D: Will we use posters from last learning day?

Stephen P: Yes

Open Forum:

-To start at bullet points on page 37

Stephen P: Proposes we extend time at NRADC because the second meeting is usually cut short.

Luke T: Asks if the second meeting is usually cut short.

Randy D: We knew this would be a challenge to go into 2 pods. They used to be very timely. Our POC is working on this issue. A drug issue is the reason we made the change in the first place.

Old Business:

The subcommittee discussed the format for the BHU. The previous panel coordinator stated that at one point there were multiple different formats in the facility. The

subcommittee agreed on editing a current format and having the subcommittee approve it at a later meeting. The secretary offered to put all 3 formats on a flash drive for the next secretary so we always have them readily available.

Elections and Nominations:

None discussed for the month of December

New Business:

This subcommittee discussed the possibility of carrying a meeting into the WATTS program. Members were still unsure if this would be in H&I's wheelhouse. Members pointed out that we still are interested in getting back into RSW. One member pointed out that our literature states H&I is to carry meetings into facilities where people don't have "full access" to meetings. Members brought up that there was a lot of preparation to be done before we could carry a meeting to the WATTS program: clean time requirements, format, etc. One member expressed concerns about safety to which the POC, Johnny C, replied that WATTS staff would be present. There was a motion without a second to have those with 6 months or more begin carrying a meeting into the WATTS program with an approved format. The subcommittee chose to table the discussion pertaining to the WATTS program.

Scheduling:

BHU:

December 7th Johnny C. and Stephen P.

December 14th Johnny C. and Peyton C

December 21st Tara H. and Logan O.

December 28th Steve H and Cat B.

JDC:

December 12th Randy D.

December 26th Kim M. and Danny M.

NRADC:

Locked down until further notice.

Announcements:

December 7th Alden A. 1 year @ New Chance

December 31st Keep it Simple Sneaker Ball @ 220 W. Burke St.

January 1st learning day meeting @ 6pm prior to H&I meeting.

Chris M: Next meeting will be on **January 1st**

Contact List

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