



SheVANA ASC Minutes
Monday, November 13, 2023

Meeting opened by Michelle M. @ 6:30 pm with a moment of silence followed by the Serenity Prayer.

The Twelve Traditions were read by Ashley W.

The 12 Concepts for NA Service were read by Stephen P.

The SheVANA Purpose was read by Chad L.

First ROLL CALL		
Group Name	Representative / Title	Status
Experience Strength & Hope	GSR – Robin M.	Present
Eyes To the Sky	GSR – Andre A.	Present
Finding a New Way to Live	GSR – Brandon B.	Present
Fire, Faith and Fellowship	GSR – Logan O.	Present
Last Connection	GSR – Chris M.	Present
Midday NA	GSR – Phoebe L.	Present
NA at Millcreek		Inactive
New Chance	GSR – Tony B.	Present
New Freedom	GSR – Drew P.	Present
N.O.A.N.D.A.	GSR – Liz C.	Present
Out of the Cage	GSR – Willie W.	Present
Recovery and Beyond		Inactive
Regardless Of		Absent
Renegade	GSR – Kevin I.	Present
Save Uranus	GSR – Kenny D.	Present
Sisters in Spirit	GSR – Barbara S.	Present
Solution Seekers	GSR – Bailey R.	Present
Vision of Hope	GSR Alt. – David W.	Present
Welcome Home in Recovery	GSR – Heather R.	Present

Quorum Met with 16 of 17 active home groups in attendance ☺

EXECUTIVE REPORTS –

- **Chair: Michelle M.** – Present – read report
Hello Family,
ASC last month was another challenging meeting. There was some confusion on the voting procedure and some differences in opinion with how we should have proceeded. I believe that we all came to a solution together to send the motions back to groups. I hope that the groups had a chance to have an informed group conscious without outside of the home group influences, which was mentioned as a point of contention at last ASC.

I have consulted our previous parliamentarian, Roberts rules of order, our policy, and reached out to some people in my network that have held policy positions for NA. All business must be conducted at the ASC meetings, once the business meeting is closed business is finished. Roberts rules of order does give provisions for email voting if the body votes to approve the email motion. I would suggest that we add into the Chair's duties the following.

"For urgent business outside of the ASC business meeting an email motion & voting process can be sent at the Chair's discretion."

I would also add under voting procedures.

"For urgent business outside of the ASC business meeting an email motion & voting procedure can be sent with approval of the ASC body."

Adding these will give this body the authority to motion and vote via email in case of an "urgent matter" for instance we were in a situation where the regional minutes came to us after our ASC but our RCM wanted to take our areas conscience back to the Regional meeting. I would like to add that our service structure dictates that the groups are the foundation of the NA service structure. NA groups are autonomous except in matters affecting the whole, the ASC executive body has no authority over the NA groups. The guide to local service is a great resource for new members to learn about service and our structure.

Thank you for taking the time to listen to my lengthy report.

ILS,

Michelle M.

- **Vice Chair: OPEN**
- **Motion – Motion made to approve last month's ASC minutes.**

MOTION PASSES - ABSTAIN – 1 YES – 11 NO – 1

- **Secretary: Meredith S.** – Present – report read
Hello Family,
Please continue to send reports to my email address which is meredith@trc-va.com.
Thank you!
In Loving Service,
Meredith S.
- **RCM: Sarah M.** – Present – read report
Budget motion is pages 36-37

Dear ASC,

I was not able to attend the last RSC but I can report that motion 222-1 passed. This month we have a motion for the 2024 regional budget.

Sarah M.

SEE SEVEN (7) ATTACHMENTS TO THE MINUTES

- **RCM Alt: OPEN**
- **VRCC: Stephen P.** – Present – verbal report
- **VRCC Alt: OPEN**
- **H & I Chair: Chris M.** – Present – read report
Hello family we had our monthly sub committee meeting on November 6th. We had 22 members in attendance 3 of those were new to HNI. I need to get a check for adams Nelson of \$25 and a check to literature for \$200 our next meeting will be on December 4th @ 7:00pm with our handbook study starting @ 6:00pm
Also I need to ask if we have received any receipts from adams Nelson to the P.O. Box for accountability reasons. They are supposed to be mailing them so if they are not I need to talk to them.
Thank you in service
Chris M.
- **Literature Chair: Katie H.** – Present – report read/did not receive written report
- **Outreach: Ian B.** – Absent – no report received
- **Newsletter: OPEN**
- **Parliamentarian: OPEN**
- **Public Relations: Wendy D.** – Present – read report/did not receive written report
- **Special Events: Bailey** – Present – read report
November 13th, 2023
Shevana Special Events ASC October Report
Hi everyone!
This past month we have met once and have been planning our events through the end of the year.

The special events account is at \$700. We have had no expenses the past month. Our next event is the chili cook off on November 18th. We will be having a New Years party again this year and are beginning to plan this event as well. We do not have a location secured yet, but this event will be happening. Please begin announcing this event at meetings. We are accepting book and memorabilia donations to raffle off at our events.

Our next meeting is 11.27 @ 3:15 pm in the meeting room at Edgehill.

-In loving service, Shevana Area Special Events Chair Bailey R.

SEE BANK STATEMENT ATTACHMENT TO THE MINUTES

- **Adhoc for Learning Day: Stephen P.** – Present – read report/did not receive written report

QUESTIONS ON REPORTS:

- A question was asked about the contact information shared on the website. Is there a way for contact information to not be posted on the website? PR Chair will delete the last page of the minutes before posting on the website. The Contact Information will still be included at the bottom of the minutes that are sent out via email but the Contact Form will no longer be included on the SheVANA website to protect anonymity.
- Motion has not been put forth yet in regards to the Chair's report.
- Have we received receipts from Adam Nelson for H&I? Yes! The Treasurer will send H&I Chair the requested information.

Appendix D – Budget Request Form

Date: November 13, 2023

Requester: Wendy D./Luke T.

Position Held: Public Relations

Amount Requested: \$85

Literature can provide receipts if approved.

YES – 15 NO – 0 ABSTAIN – 0 – MOTION PASSES

OPEN FORUM:

1. Heather R. apologized to the body for her delivery. She asked a question about when should or should not specific ASC members names be used when conversations take place at the ASC. The Secretary shared that she includes factual information in the minutes and tries to avoid opinions or perspectives unless it is necessary to include in the minutes. It was also shared that principles before personalities is important in service work and what we share.
2. Chili Cook Off Reminders – Stephen encouraged everyone to attend!

3. Ashley W. raised a suggestion about sharing more detailed information prior to voting on a motion. Example “we need X number of votes for this motion to pass.” Providing a number, prior to the vote that is based on the quorum may be helpful prior to voting. A motion may be submitted, or we can implement policy by practice based on what the body thinks is best.
4. Luke T. researched Roberts Rules of Order and there are no rounding numbers when voting based on his research.
5. Luke T. asked if we could explore a separate Contact List not included with the minutes. Secretary is open to ideas. Motion was put forth – see New Business.
6. Heather R. asked if Guidelines may be given to new GSR’s. Wendy D. is willing to print the guidelines and if anyone needs printed copies, please reach out to her. Wendy will make three copies of the guidelines and bring to next month’s ASC minutes.
7. Stephen P. raised concerns about the contact information being shared and encouraged members that do not want their information on the minutes to not add it. The SheVANA website used to have safeguards in place with a password. PR shared that we do not have this option at the present time. Bailey also shared that the sign-in sheet is for the Secretary to send out the minutes, not to get contact information.
8. Chair encouraged an Administrative Motion be put forth if we cannot resolve the present issue about the contact information. See New Business.

*****BREAK @ 7:15 pm *****

Michelle M. called the meeting back to order @ 7:26 pm and read the Serenity Prayer.

Second ROLL CALL		
Group Name	Representative / Title	Status
Experience Strength & Hope	GSR – Robin M.	Present
Eyes To the Sky	GSR – Andre A.	Present
Finding a New Way to Live	GSR – Brandon B.	Present
Fire, Faith and Fellowship	GSR – Logan O.	Present
Last Connection	GSR – Chris M.	Present
Midday NA	GSR – Phoebe L.	Present
NA at Millcreek		Inactive
New Chance	GSR – Tony B.	Present
New Freedom	GSR – Drew P.	Present
N.O.A.N.D.A.	GSR – Liz C.	Present
Out of the Cage	GSR – Willie W.	Present
Recovery and Beyond		Inactive
Regardless Of	GSR – Brandon K.	Present
Renegade	GSR – Kevin I.	Present
Save Uranus	GSR – Kenny D.	Present
Sisters in Spirit	GSR – Barbara S.	Present

Solution Seekers	GSR – Bailey R.	Present
Vision of Hope	GSR Alt. – David W.	Present
Welcome Home in Recovery	GSR – Heather R.	Present

Quorum was met for the second roll call with 17 active home groups present.

Meredith S. read the announcements.

- **CELEBRATIONS OF RECOVERY**

- Sara O. 2 Years Welcome Home Nov. 14 @ 7 pm
- Steve H. 2 Years Noanda Nov. 26 @ 7 pm
- Sarah M. 20 Years Solution Seekers Nov. 28 @ 6 pm
- Linda K. 41 Years New Chance Nov. 30 @ 7 pm
- Jason L. 20 Years Exp, Strength & Hope Dec. 2 @ 7 pm
- Alden A. 1 Year New Chance Dec. 7 @ 7 pm
- Billy S. 1 Year Out of the Cage Dec. 7 @ 7 pm

- **ANNOUNCEMENTS**

- Hopefully there will be a New Year’s Eve Party on 12/31. Location TBD!

- **OLD BUSINESS – AREA MOTIONS**

2/3 VOTE WILL BE 12 YES FOR THE MOTION TO PASS

MOTION 09-01-23

- Date: 9/11/2023
- Motion Maker: Luke T. Second By: Heather R.
- Article: 5 Section: 3 Item: 2 Motion: I motion to alter the guidelines to change “suggested” to “required” under WHO in the Nominations section of the guidelines. The edited version would read “It is required that a continuous clean time of one year be a guideline when considering nominees.”
- Intent: The primary purpose of this motion is to uphold the 4th Concept for NA Service which states that “Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.” It is observable that this section of the guidelines is frequently presented as a requirement. So, the change of language would ensure all members of NA are treated equally in keeping with our spiritual principles. Additionally, this motion will ensure the Area Service body remains impartial in selecting trusted servants; seeing as “the final responsibility and authority lies with the NA groups.” The 7th and 9th Concept for NA Service states that, “All members of a service body bear substantial responsibility for that body’s decisions and should be allowed to fully participate in its decision-making processes,” and that “All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes,” so this motion would not restrict any member from participating at the Area Service Committee.

YES – 8 NO - 7 ABSTENTIONS NOT COUNTED - MOTION FAILS

MOTION 09-02-23

- Date: 9/11/2023
- Motion Maker: Luke T. Second By: Heather R.
- Article: 7 Motion: In order to clarify the intent under Article 7 of the area guidelines, I motion to add an additional section to address a loss of abstinence in regards to trusted servants. The section would read as follows: 7.4 Loss of Abstinence “In the case of a loss of abstinence the affected ASC position shall be declared vacant.”
- Intent: Article 7 states that “Except in the case of loss of abstinence, a two thirds (2/3) vote is required for their removal.” This statement begs the question of what “except in the case of loss of abstinence” refers to since it is not clarified in the article. Again, this motion would uphold our 4th Concept for NA Service “Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.” Loss of abstinence means that one of the qualifications trusted servants were elected based off of is no longer the case, this undermines the group conscience which is the basis for all decisions of our fellowship. Even though the action of removing a trusted servant is difficult in the case of a loss of abstinence removal is not solely disciplinary, but an act of love so that our members can focus on their recovery. Like in the previous motion, this does not restrict members from having a voice in the Area Service Committee. We have countless, crucial subcommittees that require dedicated members and are lacking in participation.

YES – 13 NO - 2 ABSTENTIONS NOT COUNTED - MOTION PASSES

SPECIAL EVENTS MOTION – 10-01-23

Date: 10/9/23

Motion Maker: Bailey R.

Seconded By: Heather R.

Article: XIII. Section: 13.2. Item: 6

Motion: To raise the Special Events prudent reserve from \$700 to \$1,000.

Intent: To broaden the ability of Special Events to hold future events that include but are not limited to: camp outs, day trips requiring transportation, etc.

Questions – What type of events? It is listed in the intent. Campouts, bus trips, etc.

PROS – Increased interest in campouts, rafting trips and have successfully hosted events in the past. Need more funds to have larger events.

PRO – Better events and we need more money to have these types of events.

CON – Current prudent reserve has been sufficient so far.

CON – More expense to the Area in the absence of fundraising which is not fully accurate as Special Events donates to the Area.

ABSTAIN – 5
YES 9
NO – 2

CALL FOR A REVOTE DUE TO GSR's NOT VOTING CORRECTLY

ABSTAIN – 2
YES – 12
NO – 2
MOTION PASSES ON THE SECOND VOTE

• **AREA OPEN POSITIONS & NOMINATIONS & ELECTIONS**

- Vice Chair – Chad L. – Vice Chair Position remains VACANT/NO ADDITIONAL NOMINATIONS/TAKE BACK TO HOME GROUPS

- Parliamentarian – Augusta W. VOTED INTO THE POSITION

- VRCC Alternate – NO NOMINATIONS/TAKE BACK TO HOME GROUPS

• **OLD BUSINESS – REGIONAL MOTIONS – None.**

• **NEW BUSINESS – Area Motions**

Motion Maker: Luke T.

Seconded by: Ashley W.

Motion: To leave the contact sheet off of the minutes we post on the website. The contact sheet would be still be available to those on the email list.

Intent: To maintain members anonymity and privacy.

ABSTAIN – 3 YES – 12 NO – 0 – MOTION PASSES

• **NEW BUSINESS – Regional Motions**

Motion Number: 223-2

Date: 10/22/23

Mover: Etta L. (Treasurer)

Second: Chelsea R. (New Dominion)

Description/Background: Budget was created for 2024 need to have areas to approve.

Intent: Keep business running as normal.

Motion: Approve 2024 Budget

SEE BUDGET ATTACHMENT TO THE MINUTES – entitled Carna and Regional

Motion and Budget

TAKE MOTION BACK TO HOME GROUPS

- **TREASURERS REPORT** – Present – read report
Hi everyone!
Beginning balance: \$857.88
Debits from account:
Storage: \$111.00
Statement fee: \$2.00

Checks written:
1902 - Adam's Nelson - H&I -\$25.00
1903 - Canvas Community Church - \$50.00
1904 - shevana literature- PR learning day - \$85.10
1905 - Shevana literature- H&I literature - \$200

Total debits: \$473.10

Total donations: \$ 363.59
Love y'all!

Liz

SEE BANK STATEMENT ATTACHMENT

- **NEXT ASC MEETING:** The next Area Service Meeting will be held on Monday, December 11th, 2023, at 6:30 pm. at Canvas Community Church, 2333 Roosevelt Blvd. Winchester VA 22601.

MOTION TO CLOSE - Motion made by Ashley W. and Seconded by Heather R.
Meeting Adjourned.

