



Hospitals and Institutions

Subcommittee Minutes

May 1st, 2023

Call to Order: Chris M.

Moment of Silence: Who WE Serve

12 Traditions: Norman C.

12 Concepts: Heather R.

Secretary passes around attendance and announcement sheets

Members in attendance (18): Chris M, Stephen P, Jacob G, Peyton C, Nora F, Mike H, Johnny C, Leigh S, Danny M, Kim M, Norman C, Lizzy L, Jarod S, Heather R, Wendy D, Tim T, Drew B, and Luke T.

Amendments made to April minutes:

-Change to attendance list

-Updated the header date

-Added an answer under Literature Chair's report

Norman C: **Motions** to approve April minutes

Danny M: 2nd

The minutes are **approved** by a unanimous vote

Trusted Servant Reports

Chair Report: Chris M.

No report received

Vice Chair Report: Leigh S.

I contacted the H&I Chair for needed responsibilities prior to the subcommittee meeting. Assistance was not needed at this time.

Additionally, I touched base with the H&I Secretary and provided him with an editable word document of the H&I Guidelines and the RSW Jail application for printing.

Finally, I emailed the RSW Jail application to one subcommittee member upon request. However, no complete applications have been received.

ILS,
Leigh

Secretary Report: Luke T.

I've requested subcommittee members wait until the chair acknowledges them before speaking to ensure I can get the most accurate set of minutes possible.

We now have copies of at least 5 of each facility's applications. These will be available upon request. If anyone wishes to have the file for any of these applications that can be made available as well.

Randy D. helped me spearhead the letters of recommendation for Mike H. and Kim M.

I've received the inventory from Danny M. as it was on April 3rd and that list will be available at the bottom of the May minutes.

In the month of May I will be working with Peyton C, Lizzie L, and Randy D. to get an updated list of volunteers approved to serve.

In loving service,
Luke T.

Literature Chair Report: Danny M.

No report received.

JDC Report: Peyton C.

Hi family,

I hope everyone had a good month. On April 11th 2023 Randy D and Leigh S took a meeting into the facility. It was a great meeting with 2 participants. It was brought to my attention that I need to schedule someone to do an inventory. I plan to schedule this this upcoming month. I have had a busy week and was unable to get up with Randy D to give the Spanish literature Prior to this meeting.

On April 25th 2023 Danny M took a meeting I to the facility. He had 4 participants making for a great meeting. I was able to meet with him prior to provide him a second Spanish basic text to take into a facility. He took one into the Juvenile detention center so they should now have 1 in their inventory. I am having Randy D do an inventory this upcoming month.

In loving service,
Peyton C

NRADC Report: Randy D.

Hello H&I,

After our last subcommittee meeting, I contacted Josh Horstman to find out if we are approved to go back into the NRADC for H&I meetings. Josh returned my call and said yes, we are approved. I called panel members and made up a schedule consisting of Randy D and Peyton C going in on April 12, 2023, Lizzy L going in on April 19, 2023, Danny M and Stephen P going on April 26, 2023. I sent this schedule to Josh, via e-mail and he replied asking that we switch our days to Tuesday's at 7:30 pm. My response was that we have a commitment on Tuesdays with another facility, that would be a subcommittee decision and we do not meet until May 1, 2023, to be able to discuss changing the days. Josh told me that he has to get back with the captain about this matter and not to send panel members until he has that opportunity. I called panel members and canceled our scheduled appointments until I heard back from Josh. On Monday April 24, 2023, I called Josh back to see if he heard from the captain, and the answer was yes. We can keep our same Wednesday nights at 7:30 pm. 2nd and 4th Wednesday for men and 1st and 3rd for women. We would be changing locations from the classroom to the pods to have the meeting. Danny M and Peyton C went out to the NRADC on April 26, 2023, only to be told they would have to go to separate pods to do the meetings. I received a phone call from Danny and Peyton explaining this situation. The control officer told them that's his instructions. We are not set up for this kind of meeting and they were not allowed to just go take a meeting to one pod together. We did not have a meeting that night. As of this report, I have not corresponded with Josh. I did speak to him when he gave us the ok to resume meetings about new applicants and me turning in their applications. I will do that next week as I will set up a meeting with Josh when I am back home from this WSC. He did mention an orientation, possibly in May.

ILS Randy D

Panel coordinator NRADC

Questions: Heather R: Asked for clarification regarding the jails standpoint

Peyton C: The jail wanted to split members into separate pods with no access to our materials

BHU Report: Lizzie L.

Hello all,

We have a tentative schedule for June, but I will include that in next month's report.

Everyone must bring a vaccination card the first time they come to show to the front desk, and we are still currently required to wear a mask, so please bring one if possible.

The phone number for the front desk at the Behavioral Health Unit is 540 536-8140 and we are required to call when we are standing outside to let them know that Narcotics Anonymous is there for the meeting. There was some confusion but that was a simple mistake, as the staff was not aware of what was going on that day. It shouldn't be a problem again. Also, be there by 6pm to walk in, but preferably 5:45.

Thank you to everyone who has been able and willing to take a meeting into the BHU, including taking a newer H&I member in. And thank you to everyone who has shown interest, whether you are able to or not.

In Loving Service,
Lizzy

Comments: Nora F: Donated some IP's

Johnny C: The facility needs the newly approved IP #30

RSW Report: Vacant

Open Forum:

-To start at g. on page 35 next month

-Next handbook study June 5th at 6pm

Norman: filled out applications for RSW and JDC

Kim M: Asks if we need license and notary for JDC application

Peyton C: Yes

Stephen P: Understood we nominated Norman C. to lead the ad hoc subcommittee for the learning day. Yet Norman C. was unable to plan the learning day.

Luke T: Norman C. put forth the motion to move forward with the ad hoc but was not elected to any position per the minutes. As the PR liaison, he spoke with the chair of PR and expressed the desire to hold off on planning until this H&I meeting to which she agreed.

Leigh S: Maybe the confusion was due to the disorder of our last meeting.

Norman C: Apologizes for any confusion, his only goal was to get the ball rolling on the ad hoc.

Luke T: Requests to move forward with scheduling the first meeting for the learning day.

Old Business:

Chris M. **nominates** Stephen P. as the Learning Day Subcommittee Chair, he accepts

Stephen P: plans first meeting to be at Throx Marketplace on Monday, June 19th at 6pm.

Norman C. and Nora F: Were unable to coordinate to discuss changes to guidelines regarding her motion.

Nora F: Wrote up an official motion. Her old area successfully implemented this change and it worked very well. Despite her original thoughts she was glad they did.

Nora F: **Motions** to have speakers go into BHU

-All subcommittee members get 1st choice of day

-Speaker must have multiple years

-Speaker must have an NA sponsor and be working NA steps

-Speaker must have a NA homegroup

Luke T: We will table this motion until the implications of it on the guidelines have been worked out.

Elections and Nominations:

Luke nominates Kim M. for RSW Panel Coordinator, she declines.

New Business:

No new business

Scheduling:

BHU:

May 4th - Nora F. & Peyton C.

May 11th - Stephen P. & Peyton C.

May 18th - Johnny C. & Luke T.

May 25th - Nora F. & Stephen P.

JDC:

May 16th- Randy D.

May 30th- Danny M.

NRADC:

Program suspended until further notice.

Announcements:

May 4th- Norman C. 10yrs at New Chance

May 13th- Jimmy D. 41yrs at Fire, Faith, and Fellowship

May 14th- Augusta W. 2yrs at NOANDA

May 19th- John C. 12yrs at Save Uranus

May 20th- Natalie C. 3yrs at Fire, Faith, and Fellowship

May 26th- Kenny D. 35yrs at Save Uranus

Literature inventory as of April 3rd

IP #1 Who, What, How, & Why	59	IP #30 Mental Health in Recovery	
IP #2 The Group	46	In Times of Illness	9
IP #5 Another Look	45	Behind the Walls	16
IP #6 Recovery & Relapse	29	White Books	9
IP #7 Am I an Addict?	54	An Intro Guide to NA	1
IP #8 Just for Today	38	Soft 6th Edition Basic Text	11
IP #9 Living the Program	35	5th Edition Basic Text	2
IP #11 Sponsorship	13	Spanish Basic Text	2
IP #12 Triangle of Self-Obsession	54	H&I Handbook	3
IP #13 By Young Addicts	17	It Works: How and Why	3
IP #14 One Addicts Experience	35	What is NA?	3
IP #16 For the Newcomer	20	Why are We Here?	2
IP #17 For Those in Treatment	31	How it Works	2
IP #19 Self-Acceptance	35	Just for Today	4
IP #20 H&I Service	56	The 12 Traditions	1
IP #22 Welcome to NA	53	We do Recover	2
IP #23 Staying Clean on the Outside	17	NRADC Formats	4
IP #26 Those w/ Additional Needs	45		
IP #29 Intro to NA Meetings	23		