



Hospitals and Institutions

*Subcommittee Minutes
July 3rd, 2023*

Call to Order: Chris M.

Moment of Silence: Who WE Serve

12 Traditions: Lizzy L.

12 Concepts: Archer C.

Chair welcomes new members; Archer C, Beau W, Murphy P, and Mary J.

Secretary passes around attendance and announcement sheets

Members in attendance (13): Luke T, Danny M, Chris M, Randy D, Archer C, Murphy P, Lizzy L, Linda A, Peyton C, Mary J, Beau W, Norman C, and Dave W.

Norman C. **motions** to table July minutes since most members did not have time to read them

Luke **2nd**

Yes: 6 No: 1 Abstentions: 1

The minutes are **tabled**

Trusted Servant Reports

Chair Report: Chris M.

Hello HNI

I attended area service and paid the rent to Adams Nelson. I also attended the HNI/PR learning day ad hoc committee and we could use the subcommittees help so I encourage everyone to attend if available to. I also received an email today from the vice chair Leigh saying they need to resign because they accepted a new job in Fairfax and have moved. Nothing else to report at this time.

Thank you

In service

Chris M

Vice Chair Report: Leigh S.

H&I Subcommittee,

I would like to update you all that I have accepted a new job and have moved to Fairfax County therefore will be stepping down as Vice Chair. I am grateful for my experience with the subcommittee and I wish you all the very best.

Much love,

Leigh

Secretary Report: Luke T.

Hey family,

I apologize for the late meeting minutes. I hope you can all be patient with me as I get back into school. The contact list has been updated and will continue being updated from this moment forward. Please let me know if there's any information I need to update. The guidelines will be updated this month to include the change to NRADC's format.

In loving service,

Luke T

Literature Chair Report: Danny M.

Did not receive a report.

JDC Report: Peyton C.

Hi family I hope everyone is enjoying the beginning of summer and had a good month. My report is as follows. This past month I had Randy D scheduled to go in on the 13th and Danny M on the 27th. I also was in communication with Erin Malone who had asked if we could start to meet on the second and fourth Tuesday of each month until we have more volunteers after the orientation to fill the month with. This is so that they can have the other fellowship come in the first and third Tuesday and we will alternate. Randy was not able to go into the facility on the 13th due to work. He did however join Danny M on the 27th taking a meeting into the facility. They had a great meeting with 4 males, and 1 female in attendance.

I have spoken to Erin several times regarding the orientation and she has asked that everyone that plans to be a volunteer should bring their completed application on July 20 for the orientation. An those that plan to continue with the process she will schedule accordingly for fingerprinting and anything else that might be needed.

Also, on June 27, Randy was able to get a literature inventory and provide Danny M with the literature that is needed for the facility. He also noticed that the facility has a box with both fellowship letters on it. We may want to find a box to provide to the facility solely for the NA fellowship. I bring that to the bodies attention for discussion in this meeting.

ILS

Peyton C

Questions: Luke T. asks about orientation, July 20th 5:30-6:30 and will be once a year in July

Linda A. appreciated the forwarded letter and requests it be included in the July minutes.

Luke T. asks if applications need to be notarized, they do not.

NRADC Report: Randy D.

On June 14, 2023, Randy D and Peyton C went into NRADC for the H&I meeting. We went to the control center, turned in our keys and driver license

before 7 pm. A deputy took us back to the classroom to pick up the literature box and roster. We were then taken to pod #2 where we found that no inmates were signed up for the meeting. We were then taken to pod #3 and we received 6 inmates and had a great meeting. We had one new to NA and read from the Basic Text who's an addict for the topic. I had given our contact for the NRADC, Josh Horstman new literature to take in, but it had not reached the box yet. On June 28 th , 2023, Stephen P showed up at the NRADC for the 2 nd meeting for June, waited for Danny M. contacted me that Danny M could not make it to the NRADC. Stephen P then went to the control center to let them know that there would not be a NA H&I meeting. I contacted Danny M to find out if he was ok, and he was ok, just forgot. The new literature is now in the box.

I talked to Josh about the June 14, 2023; orientation scheduled. He told me that he contacted Kim and Mike. After talking to Kim, she received the invite a day or 2 before and could not make it on such short notice. Mike never got the invite by email. They are both scheduled to go to orientation for the next scheduled orientation set for July 12 th , 2023. I have applications with me. Please any volunteers that have completed the H&I requirements to apply for the NRADC, get an application, fill it out and get it notarized. The deadline for this orientation would be Friday July 8 th , 2023.

I attended the PR subcommittee on June 25 th , 2023. We finished the phone line basic study and now we will study PR basics. I am going to look up in the PR handbook what PR's role will be in the learning day and report that PR Subcommittee.

Scheduling for July is Randy D and Peyton C go in on the 12th . Danny and Stephen go in on the 26.

I checked with Jeff H from the ECCNA about a case of basic text that came to my house. In the past these books were for the Central Atlantic Region, but Jeff said they were for our facilities.

ILS

Randy D.

Questions: Linda A. asks if Randy is the PR contact, he is not.

Norman C. asks about getting an application to Randy, they will meet.

BHU Report: Lizzie L.

Hello H&I Family,

All of June's commitments were met, with the exception of June 15th. While Nora and Johnny were brought on the unit a patient coded and they were asked to leave.

On June 29th Nora and I finished the inventory and sent a copy to Danny, our literature chair. At July's H&I meeting, I received the literature order from Danny, plus paperback Basic Texts from Linda and Randy to take into the BHU. I have emailed Katie at the BHU a copy of July's schedule, plus asking if they would be interested in taking the books and passing them on to patients or putting them out on their bookshelf.

RSW Report: Vacant

Open Forum:

-To start on page 36 Q&A

Norman C: Will notarize NRADC application and meet Randy D.

Randy D: If you want to carry NA member do you have to have an NA sponsor

Linda, Danny, Norman: No, it is not written anywhere

Linda A: It's suggested but you don't need one to work the NA program.

Chris M: Someone had proposed we carry a message into the rescue mission.

Linda A: Are the people at the rescue mission able to attend meetings

Danny M: Yes

Norman C: When is the next ad hoc meeting?

Chris M: 6pm July 24th at Throx Market, upstairs in the meeting room

Chris M: Last ad hoc meeting we talked about location, format, food, speakers, and date. Possibly September 23rd.

Old Business:

Luke T: I will be representing the PR Subcommittee at the ad hoc meeting moving forward.

Luke T: Does the JDC schedule need to be changed in our guidelines?

Peyton C: No, once the orientation takes place we will go back to our previous schedule. We are hoping for 6 more volunteers.

Elections and Nominations:

Norman C: **nominates** himself for **Vice Chair**

Qualifications: 10 years clean, has a sponsor, has been H&I Vice Chair in the past, has the time and willingness, and has a solid understanding of the concepts and traditions.

Randy D: Have you ever not fulfilled commitments?

Norman C: Yes, when serving as Parliamentarian Chair.

Linda A: Do you have the willingness to be present?

Norman C: Yes

The subcommittee votes **Norman C.** into **Vice Chair** position.

New Business:

Linda A: East Coast Convention sent us basic texts. I brought mine in and asked everyone who has basic texts to bring in theirs so we may distribute them. Jeff asked that we give the books to facilities for distribution to fulfill the purpose of the East Coast Convention.

Randy D: In facilities we study the basic texts, I suggest we donate them to facility.

Danny M: How many basic texts did you (Chris) keep

Chris M: About 5 or 6

Linda A: What's wrong with us giving facilities the books and requesting they give the inmates the Basic Text as they are released. Our sole mission is to provide these books to facilities.

Peyton C: If it's a facility book inmates can't mark them up or take them. I talked to Erin M. about what the distribution of books would look like.

Norman C: We should reach out to RSW. I will talk to the point of contact about donating Basic Texts as Vice Chair.

Randy D: That would be perfect! We have 69 books /4= 17 per facility.

Lizzy L: Will talk to BHU about distributing Basic Texts.

Chris M: We need a box for JDC.

Linda A: Can we make sure if we buy another box it will be our own.

Peyton C: Will talk to the facility and see if they have any boxes we could use before we purchase one.

Chris M: Let's do a vote of confidence for Norman C.

Yes: 7 Abstentions: 3

Randy D: Will work on a letter and send it to the secretary to put our logo on it.

Scheduling:

BHU:

July 13th Nora F. & Luke T.

July 20th Luke T. & Johnny C.

July 27th Nora F. and Jacob G.

August 3rd Peyton C. & Stephen P.

JDC:

NRADC:

July 12th Randy D. & Peyton C.

July 26th Danny M. & Stephen P.

Announcements:

July 4th Kevin M. 36yrs @ Solution Seekers

July 28th Mary J. 1yr @ Renegade

August 6th Debbie P. 2yrs @ NOANDA

Luke T: Reads announcement

Chris M: Next meeting will be Monday August 7th with a handbook study at 6:00

Randy D: **motion to close**

Peyton C: **2nd**

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